

Bondsville Mill Park Committee Meeting, September 17, 2020

In attendance: Rocky Stone, Sandy Moser, Arne Jensen, Charlie Lindsay, Jim Ladrew, Doug Freeman, Lisa Bowser, Regina Griffith, HudVoltz, Jim Buczala

Meeting start: 8:15

August Minutes: Approved

Volunteer Hours for June: 217 (217 Garden crew; no report from Construction Crew)

2020 Budget Status:

- \$13010 remaining in Recreation Fund (this balance reflects approximately \$53K in fees from Pennoni that is reimbursable from grants). Note that \$100K has already been provided to the Twp by DCNR; this is not being tracked within the BMP budget.
- \$8131 remaining in General Fund budget
- Budget status approved by BMP Committee

2021 Budget Request:

- Content of the budget request was discussed:
 - Building Work:
 - Building A
 - 350 amp permanent electric service
 - Finish 3rd floor walls
 - Building C
 - Purchase and install wall material
 - Electrical rough in 200 amp service
 - Install heat system
 - Install insulation
 - Install gutters
 - Equipment rental:
 - Continue with Sky Jack at current rate
 - Reconsider rent to purchase or purchase of Sky Jack
 - Equipment Purchase:
 - John Deere tractor to support Garden Project and maintenance of gardens/trails
 - Power Washer
 - Generator (3000 to 4000 watt); will need for emergency power regarding heat systems
 - Masonry work for Buildings D/E
 - Trails & Maintenance:
 - Picnic tables, benches, hardscape
 - Spraying/weed control
 - AED unit
 - Monthly stipend for gardens maintenance
 - Marketing/Fundraising
 - Events
- Jim B will draft 2021 Budget for presentation to the Township Budget Committee

Buildings C, D, & E Scope of Work (Comprehensive for remaining project work):

- No update; focus is currently on bid package for Ph I & II of Garden Project

Construction Report:Total Construction Crew volunteer hours for September: **NO HOURS REPORT**

- **Building C:**
 - 10 window sashes completed for installation; all glass in
 - Plan to start installing windows next week
 - Basement emptied
 - Getting closer to finishing the roof

- **Building A**
 - Expect to obtain donation of radiators for heat system

- **Expenditure Requests:**
 - \$4704 for interior siding (Building C)
 - \$18,783 for boiler system installation (Building A). Rocky has done his due diligence in attempting to get multiple bids for work, but no one has been willing.
 - Rocky will document for the files
 - This expenditure was previously approved by the BMP Committee pending additional bids
 - BMP Committee approved the above expenditures

- **Expected 2020 Expenditures:**
 - \$1000 for two oil tanks to supply the boiler system.
 - \$1200 for chimney work (installation of insulated metal pipe)

Gardens Report: Total garden volunteer hours for June = **217**

- Routine garden maintenance occurred over the last month: weeding ,watering, dead-heading, and Monarch caterpillar care.
- A new milkweed garden has been planted and mulched.
- The *Asclepiasincarnata* (“Soulmate”) plant order, approved in August, has been cancelled (it was no longer available).
- Monarch tagging began on August 30th (delayed because of hurricane); as of September 15th 106 have been tagged, and 27 released untagged.
- With school back in session, Monarch displays will only be out on Saturday mornings.
- Tree Protection:
 - Materials are need to protect recently installed young trees from deer:
 - Make 50 fence cylinders (fence material and poles): \$1400
- Need new hose for watering of gardens: \$288
- Need DVD player for future library activities: \$100
- The above expenditures were approved by the BMP Committee
- The concept of a **\$100 Monthly Stipend** for garden maintenance/expenses was discussed
 - BMP Committee approved a \$100/mo Stipend for garden expenditures, with the requirement of monthly reports and documentation to the BMP Committee

Events:

- Welcomed Lisa Bowser as our Events Committee Chair
- Meet the Trees Event planned for October 17th (kick-off), running through the end of October (31st). It will be set up as a self-guided tour, with Girl Scouts participating for the kick-off event.
- Veterans’ Day Event (flag retirement ceremony; in planning stages); November 11th
- Holiday Season Event
- Hud Voltz will attend the Oct 1st BOS meeting to obtain approval for these events.

- Halloween occurs on a Saturday this year. Sandy requested \$50 for the purchase of a “treat table” (kit), containers of candy & treats for handing out at the Park. BMP Committee approved the purchase.
- 2021 Schedule. Lisa and Sandy presented a draft of event ideas for 2021.
 - Present schedule in Mile Marker
 - Coordinate with Twp Parks & Recreation Board
 - Add a 9/11 event (will be 20th anniversary)

Concrete Pad / Horticultural Gardens (Grant Applications / Scope of Work):

- Pennoni working on repackaging bid document for Phases I & II of the Garden Project based on discussions with BMP Committee Volunteers at June 18th meeting, a meeting on August 26th, and on feedback provided by the Committee in September.

Signs:

- Arne is working on the Park Sign at the base of the steps on the Yellow Trail.

Parking Lot Issues:

- Regarding placement of parking stops, it was decided to get input from Matt VanLew as to the best approach.

Trails Report:

- There are additional park benches available from Marsh Creek SP, but Matt VanLew cannot fit their transport to BMP into the Twp’s schedule in the near term
- Bob has been added as a volunteer to the Trails Crew
- The Blue Trail has been rerouted into the mill race to avoid the hole created by large fallen tree. Yellow caution tape has been placed to route people around the hazard.
- Regina suggested that a handrail and steps should be installed from the parking area down into the picnic area to facilitate its use by the handicapped.

Marketing:

- Jim B wrote an article about the Butterfly Release Program at the Park; it appeared in the September 9th edition of the Daily Local News.

Miscellaneous:

- Jim B met with an Eagle Rank candidate about an Eagle Project at the Park on September 15th. Ideas included repair and addition of picnic tables, installation of round table by the Butterfly Garden, and installation of a book return box.

Adjournment: A motion was made and seconded to adjourn at 10:30 AM.

Next BMP Committee meeting: October 22, 2020.