

**East Brandywine Parks & Recreation**  
**Minutes, Feb. 3, 2020 – 7:00 PM**

**Attendance - Board Members: Sandy Lammey, Linda MacNeal, Don Lynn, David Summers, Bob Smedley, Kirk Fuhrman, Mike Mize. Guests: Leslie Winters, Race Director**

**Approval of January Minutes -**

Tabled until next meeting.

**Board Member Responsibilities - Sandy**

Sandy added verbiage to work closely with EBYA. We have one application, an interested candidate.

**Financial Report – Luke**

The township installed a split rail fence between the Perme/Winters Farm and the new Community Park Ferndale trail extension. The board wants to look into why the Parks & Rec budget was used for the Post Hole Digger rental.

**Community Park Trails Improvement Update – Luke**

**Approval of Policies and Procedures Updates – Luke**

Waiting on update from township.

**2020 Events**

- **5K Run for the Parks - Leslie**
  - Leslie spoke with Joe Hutton of 2nd Wind timing
    - Busiest dates: April, May, Sep, Oct
    - Weeknight races must start at 7pm or earlier
    - Consider Solstice Run on Saturday, June 20th in conjunction with a concert. Sunset is at 8:30pm. Invite Food Trucks. Kids run at 5:30pm, 5K at 6:00pm, band starts at 7:00pm.
    - Kirk and Don will check on availability of Bands, and noted that Southern Edge or DNR would be worth pursuing
    - Leslie confirmed date of June 20 and time 5:30 pm/6:00 pm for the Run for the Parks
- **Movies – Linda**
  - Linda spoke with Randy of Big Air
    - 6/5 (raindate 6/9), 7/10 (raindate 7/14), 8/7 (raindate 8/11)
    - Discussion of movies from a list that Sandy had compiled - including Toy Story 4 and Frozen 2 (DVD release date Feb 25th)
    - Linda asked for clarification on Big Air invoice process
    - Hopefully the Board will finalize movie titles by our March meeting.
- **Concerts - Don**
- **Easter Egg Hunt – Mike**
  - First meeting with volunteers is this Thursday, Feb 6th, 2020. Banners.com - Sandy will send Mike the dimensions so that they will fit the signs at Community Park.
- **Golf Outing - Bob**
  - Coatesville Country Club venue is reserved for Monday, June 22nd, same price as recent years. Need to send SAVE THE DATE emails. Keep sponsorship fees the same.
- **Fall Harvest Festival Events – Need Chairperson/persons**
  - We need volunteers to run the Fall Harvest Festival. Discussion about renting the same train again, but Kirk noted that the seatbelts may have been an issue. We need to double-check the price of the rental and then Bob would like to look into the rental.
  - We also have the budget for a staffed moonbounce

## Food Vendor Application

Same for as last year. Sandy updated the dates. Sandy will ask Luke to post it online.

## Milemarker Articles

Sandy provided dates for all our events to the Milemarker. She sent three short articles and photos to be included in the Milemarker including details on our first few events of the season as well as information on the Golf Outing and the Memorial Day Flag Display.

## Flag System for Playing Fields



Sandy provided example signs similar to what Dave had recommended previously. We are waiting on the Policies & Procedures Updates. Dave suggests up to four signs.

## Girl Scout Gold Award Ideas - Sandy

Dave suggests trail markers with trail distance at the Community Park. Sandy suggested freshening up the gardens or additional picnic tables.

Discussion about opportunities at Hopewell Park with the new Dowlin Station neighborhood nearby.

## Other -

Flag in front of Alison Pavilion is in need of replacement. The Township staff is aware and working on this.

**Next Meeting – March 2, 2020 – 7:00 pm.  
Continue Planning of Events for 2020**