

**EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS  
ORGANIZATION MEETING  
January 5, 2026**

**Those in Attendance:**

Francis X. Taraschi, Chairman  
Kyle P. Scribner, Vice-Chairman  
Emily Keller Supervisor  
Luke Reven, Township Manager  
Noah Stribrny, Asst. Township Manager  
Jeff Yankanich, Chief of Police  
Derrick Claas, Township Roadmaster  
Tom Oeste, Township Solicitor  
Lisa Taraschi, Township Secretary

The East Brandywine Township Board of Supervisors meeting of Monday, January 5, 2026 was called to order at 9:00 AM at the East Brandywine Township Municipal Complex; it began with the Pledge of Allegiance.

**Opening of Meeting – Instructions for Public Participation**

Vice-Chairman Taraschi opened the meeting with the Pledge of Allegiance.

**OATH OF OFFICE**

The Honorable Judge Feldman administered the Oath of Office to Supervisor Emily Keller.

The Honorable Judge Feldman administered the Oath of Office to Chief Jeffery Yankanich.

**PUBLIC COMMENT NON-AGENDA ITEMS**

There was none.

**APPOINTMENT OF TEMPORARY CHAIRMAN FOR ORGANIZATION MEETING**

Supervisor Scribner made a motion to appoint Vice-Chairman Taraschi as Temporary Chairman for the Organization Meeting and Chairman of the Board of Supervisors for the year of 2026. Supervisor Keller seconded the motion. Motion passed 3-0.

**APPOINTMENT OF 2025 TOWNSHIP OFFICERS**

Supervisor Scribner made a motion to appoint Francis Taraschi as Chairman of the Board of Supervisors. Supervisor Keller seconded the motion. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner as Vice-Chairman of the Board of Supervisors. Supervisor Keller seconded the motion. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Buckley, Brion, McGuire & Morris, LLP and Tom Oeste as Township Solicitor. Vice-Chairman Scribner seconded the motion. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Luke Reven as Township Manager. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Noah Stribrny as Assistant Township Manager. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Vice-Chairman Scribner made a motion to appoint Lisa Taraschi as Township Secretary. Supervisor Keller seconded the motion. Motion passed 2-0. Chairman Taraschi abstained.

Chairman Taraschi made a motion to appoint Emily Albert as Township Treasurer. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Derrick Claas as Township Roadmaster. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Jeff Yankanich as Chief of Police. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner as Supervisor Liaison to the East Brandywine Township Police Department. Supervisor Keller seconded the motion, with all voting Aye. Motion passed 3-0.

Vice-Chairman Scribner made a motion to appoint Lisa Taraschi as Right to Know Officer for East Brandywine Township. Supervisor Keller seconded the motion, Chairman Taraschi abstained. Motion passed 2-0.

Chairman Taraschi made a motion to appoint Luke Reven as Assistant Right to Know Officer for East Brandywine Township and the East Brandywine Municipal Authority. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Chief Jeffery Yankanich as Right to Know Officer for East Brandywine Township Police Department. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Chief Jeffery Yankanich as Accreditation Manager for East Brandywine Township Police Department for matters pertaining to the Pennsylvania Law Enforcement Accreditation Program. Supervisor Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Benjamin Serfass as Emergency Management Coordinator for East Brandywine Township. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Bob Nye as Deputy Emergency Management Coordinator for East Brandywine Township. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint PJ Groff as Fire Marshall for East Brandywine Township. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint ARRO Consulting, Inc. as Residential Building Codes Official, Commercial Building Codes Official, and Zoning Officer with all of the enforcement and interpretation powers of the Zoning Officer, as provided by the Municipalities Planning Code and the East Brandywine Township Zoning Ordinance as amended. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Pennoni Associates as Township Engineer for East Brandywine Township. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Vice-Chairman Scribner made a motion to appoint Cedarville Engineering as Stormwater Management Engineer for East Brandywine Township. Supervisor Keller seconded the motion with all voting Aye. Motion passed 2-0. Chairman Taraschi abstained.

Chairman Taraschi made a motion to appoint Buckley, Brion, McGuire & Morris, and Tom Oeste as Planning Commission Solicitor for East Brandywine Township. Vice-Chairman Scribner seconded the motion. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Ekert, Seamans, Cherin & Mellott as Police Labor Attorney for East Brandywine Township. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Jane Dorchester as Consultant to the Historic Commission for East Brandywine Township. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Noah Stribny as Recycling Coordinator for East Brandywine Township. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Luke Reven as Flood Plan Manager for East Brandywine Township. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

## **APPOINTMENTS TO TOWNSHIP BOARDS, COMMISSIONS, AND COMMITTEES**

Chairman Taraschi made a motion to appoint Dante DiDantis as an alternate member of the Zoning Hearing Board. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Frank Nazzario as a member of the Historical Commission for an additional four-year term. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Ben Dilks, Alan Yefko, Mark Bevacqua, Matt Anthony, Carl Croft and Linda Morrison to the Budget Committee for 2026. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Scott Piersol to the East Brandywine Municipal Authority for an additional five-year term. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Mike Melesky to the Vacancy Board for 2026. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Francis Taraschi and Samuel Matthews to the Agricultural Security Area Advisory Committee. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint James Buczala, Charles Lindsey, David Culp, Douglas Freeman, Arne Jensen, Sandra Moser, Rocky Stone, Carl Capriotti, Beth and Bob Watts as voting members of the Bondsville Mill. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Michael Wagoner, Leslie Herr, David Summers, Charles Lindsey and Leonard Alansky as members of the Trails Committee. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Louise Walker, Alan Yefko, Ed Houston, Mark Smith and Jay Fisher to the Open Space Committee. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner, Francis Taraschi, Emily Keller and Luke Reven, Chief Jeff Yankanich, Sgt. James Ferraro and Officer John Hayes as a member of the Uniform Pension Committee. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner, Francis Taraschi, Emily Keller, and Luke Reven as a member of the Non-Uniform Pension Committee. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Bud Bruton to the East Brandywine Foundation to serve a two-year term. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

### **SUPERVISOR LIAISONS TO TOWNSHIP BOARDS, COMMISSIONS AND COMMITTEES**

Vice-Chairman Scribner made a motion to appoint Francis Taraschi as Supervisor Liaison to the Historical Commission. Supervisor Keller seconded the motion. with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner as Supervisor Liaison to the Park and Recreation Board. Supervisor Keller seconded the motion. with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Emily Keller as Supervisor Liaison to the Open Space Committee. Vice-Chairman Scribner seconded the motion. with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Emily Keller as Supervisor Liaison to the Trails Committee. Vice-Chairman Scribner seconded the motion. with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner as Supervisor Liaison to the Bondsville Mill Committee. Supervisor Keller seconded the motion. with all voting Aye. Motion passed 3-0.

Vice-Chairman Scribner made a motion to appoint Francis Taraschi as Supervisor Liaison to the Budget. Supervisor Keller seconded the motion. with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner as Supervisor Liaison to the Traffic Impact Committee. Supervisor Keller seconded the motion. with all voting Aye. Motion passed 3-0.

Vice-Chairman Scribner made a motion to appoint Francis Taraschi as Supervisor Liaison to the Planning Commission. Supervisor Keller seconded the motion. with all voting Aye. Motion passed 3-0.

## **FINANCIAL**

Chairman Taraschi made a motion to appoint Barbacane Thornton & Company as the Township Auditor. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to set the Manager's, Treasurer's and Tax Collector's Bond at \$1,500,000. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to name Fulton Bank as depository for the General Fund, Open Space Referendum Fund, Traffic Impact Fund, State Liquid Fuels Fund, Capital Projects Fund, Fire Services Fund, and Solid Waste Fund. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Keystone Collections Group as the collector of the Earned Income Tax (EIT) for 2026, including all delinquent earned income taxes from previous years. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Keystone Collections Group as the collector of the Local Services Tax (LST) for 2026, including all delinquent earned taxes from previous years. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Keystone Collections Group as the collector of the Open Space Earned Income Tax for 2026. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to continue the one percent (1%) Real Estate Transfer Tax for 2026. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint the Board of Supervisors as the Local Tax Appeals Board pursuant to Pennsylvania Act 50 of 1998. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner as Voting Representative and Luke Reven as Alternate Voting Representative to the Chester Tax Collection Committee. Supervisor Keller seconded the motion, with all voting Aye. Motion passed 3-0.

## **INTERMUNICIPAL AGREEMENTS, REGIONAL SERVICES, AND STATE ASSOCIATES**

Chairman Taraschi made a motion to certify the Board of Supervisors as delegates to the Pennsylvania State Association of Township Supervisors Annual Convention. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint the Luke Reven as Voting Delegate and Noah Stribrny as alternate to the Pennsylvania State Association of Township Supervisors Annual Convention. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Kyle Scribner as Voting Representative and Luke Reven as Alternate Voting Representative to the Western Chester County Council of Governments. Supervisor Keller seconded the motion, with all voting Aye. Motion passed 3-0.

Vice-Chairman Scribner made a motion to appoint Francis Taraschi as Voting Representative and Kyle Scribner as Alternate Voting Representative to the UCC Appeals Board. Supervisor Keller seconded the motion, with all voting Aye. Motion passed 3-0.

Chairman Taraschi made a motion to appoint Mary Hinebaugh as the East Brandywine Township Representative to the Downingtown Library. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

## **ORDINANCES AND RESOLUTIONS**

### **Resolution 01 of 2026: Designating Emergency Service Providers**

Township Manager Reven presented the Resolution 1 of 2026, A Resolution to Designate Emergency Service Providers for East Brandywine Township to the Board. He then recommended that the Board adopt Resolution 1 of 2026.

Chairman Taraschi made a motion to adopt Resolution 1 of 2026. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0

## **OTHER BUSINESS**

### **Approval of Compensation for Non-Personnel**

Mr. Reven presented the 2026 staff payrates to the Board. Mr. Reven asked that the Board approve the memo in the packet of the non-police civilian hourly rates as indicated in the memo dated January 5<sup>th</sup>, 2026.

Chairman Taraschi made a motion to authorize the Township Manager to process payroll with the hourly rates shown minus the Township Secretary Lisa Taraschi. Vice-Chairman Scribner seconded the motion. Motion passed 3-0.

Vice-Chairman Scribner made a motion to approve the payrate of the Township Secretary, Lisa Taraschi. Supervisor Keller seconded the motion. Motion passed 2-0. Chairman Taraschi abstained.

### **Authorization to Pay Bills & Approve Payroll**

Chairman Taraschi made a motion to authorize the payment of bills, and approve the payroll. Vice-Chairman Scribner seconded the motion, with all members voting Aye. Motion passed 3-0.

### **Authorization to Record County Grant Deed Restrictions on McQueen Acquisition**

Mr. Stribny presented the Declaration of Public Trust, Covenants, Conditions and Deed Restrictions to the Board.

There being no questions. Chairman Taraschi made a motion to accept the Declaration of Public Trust, Covenants, Conditions and Deed Restrictions on the McQueen Acquisition. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

### **PUBLIC COMMENT ON AGENDA ITEMS**

There was none.

### **NOTICES**

There will be an executive session after this meeting to discuss Personnel Matters.

### **ADJOURNMENT**

Chairman Taraschi made a motion to adjourn the public meeting at 9:40 a.m. Vice-Chairman Scribner seconded the motion, with all voting Aye. Motion passed 3-0.

Respectfully submitted,

Lisa Taraschi,  
Secretary