

EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS
PM SESSION
January 15, 2026

Those in Attendance:

Francis Taraschi, Chairman
Kyle Scribner, Vice-Chairman
Emily Keller, Supervisor
Luke D. Reven, Township Manager
Noah Stribrny, Asst. Township Manager
Jeff Yankanich, Asst. Chief EBTPD
Derrick Claas, Township Roadmaster
Tom Oeste, Township Solicitor
Lisa Taraschi, Township Secretary
PJ Groff, EBTfD

The East Brandywine Township Board of Supervisors meeting of Thursday, January 15, 2026 was called to order at 6:30 PM at the East Brandywine Township Municipal Complex.

Opening of Meeting

Chairman Taraschi opened the meeting by announcing that this meeting is being recorded.

Public Comment on Agenda Items

There was none.

Approval of Minutes

Chairman Taraschi made a motion to approve the meeting minutes from the December 18, 2025, PM session and the January 5th Re-Organization Meeting. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Treasurer's Report, Authorization to Pay Bills, and Approve Payroll

Chairman Taraschi made a motion to accept the Treasurer's report, authorize the payment of bills, and approve the payroll. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Reports

Mr. Reven, Township Manager, presented his report to the Board. A copy verbatim et literatim is included in these minutes.

Community Conservation Partnerships Program (C2P2) Grant

I am pleased to report that the Township was successful in obtaining \$338,400 Department of Conservation and Natural Resources' (DCNR) Community Conservation Partnerships Program (C2P2) Grant for offsetting the cost of the McQueen Campground open space acquisition. We had previously been awarded \$80,000 from Chester

County's Preservation Partnership Program for the same purpose. Together, these two grants will cover 75% of the cost of the land.

One grant application remains out for consideration. Following the acquisition, on November 21, 2024, the Board adopted Resolution 13 of 2024 to support a grant application for \$196,980 to be used for the demolition and removal of structures and impervious surfaces from the site. The potential source of this funding is Local Share or LSA.

On a less positive note, Staff has concluded that our second C2P2 application in the same grant round was unsuccessful. This grant would have been for the purpose of constructing the All-Abilities Playground in the Community Park. Parks and Recreation and Township Staff remain committed to locating funding for this worthy project and a LSA application written by the Assistant Township Manager was submitted last year.

Mr. Stribrny, Asst. Township Manager, presented his report to the Board. A copy verbatim et literatim is included in these minutes.

Bondsville Mill Park – Owl Program

Bondsville Mill Park is hosting a guided Owl Prowl program tomorrow (January 16) at 6:00PM, in partnership with the Indian Run Environmental Education Center. This educational evening walk will teach participants about local owl species and promote environmental education. The event requires registration and is limited to 30 participants. If you were unable to sign up for this event, there will be another Owl Prowl later this year.

Lithium Battery Collection Event

On Saturday, January 31, from 9:00AM – 12:00PM, the Township will be hosting a Lithium-Ion Battery Collection Event in partnership with the Chester County Solid Waste Authority at the East Brandywine Community Park, right by the Krapf Pavillion.

This event is designed to provide residents with a safe and convenient way to properly dispose of lithium-ion batteries, which can pose a significant fire hazard if placed in regular trash or recycling. The collection will accept common household lithium-ion batteries, including those from power tools, laptops, cordless vacuums, and similar devices. The event will be conducted as a drive-through collection, allowing residents to remain in their vehicles while staff safely handle and collect the materials.

More information on the event is on our website and Facebook page.

LT1A BMP Self-Inspection Surveys

As part of the Township's MS4 stormwater compliance obligations, property owners who are due to have their LT1A BMP inspected in 2026 will begin receiving self-inspection surveys starting February 2, 2026. In previous years, LT1A BMP inspections were conducted by Cedarville Engineering. The Township is now transitioning to

a process where property owners will complete the inspection surveys themselves. The purpose of these surveys is to ensure that stormwater facilities—such as infiltration beds, detention basins, rain gardens, and similar systems are properly maintained and are functioning as designed.

Residents will receive a letter with instructions and a QR code linking to an online inspection form. For those who prefer not to complete the survey online, a paper version of the form will also be included. Township staff will track responses and follow up as needed. Reminder notices will also be posted on the Township website and social media.

Residents who need assistance completing the forms may contact me at 610-269-8230 ext. 205 or at noahstibrny@ebrandywine.org.

Mr. Reven presented the building inspectors report to the Board.

Roadmaster Claas presented his report to the Board. A copy verbatim et literatim is included in these minutes.

Traffic Concerns

In the beginning of December, work was completed on the Old Horseshoe Pike culvert replacement. Not long after re-opening the road we received complaints from nearby residents about speeding and people cutting through. During the time Old Horseshoe was closed the light at Mi-Place on 322 was constructed and put into operation. I anticipate that as people learn of the road being open more traffic will utilize it. It was brought to my attention that speed limit signs were not posted on the entire length of the road. Caln Township owns approximately half of the road to the east and has granted my request and installed a 25mph speed sign on their portion of the road per their ordinance. Our portion of the road has a statutory speed of 35mph with no previous speed ordinance. Per Pennsylvania Vehicle Code and amended Act 151 of 1998 we are authorized to establish a 25mph speed limit without the necessity of an engineering and traffic study. Public Works has erected a 25mph speed sign approximately 175' east of 322 on the south side of the road and is asking the Board to review the draft ordinance so it can be advertised prior to adoption in February's Board meeting.

Stormwater Pipe Lining

In February, work will commence on the Aspen Drive and Kristen Circle pipelining project. Work is predicted to conclude in March and there should be minimal impact on nearby residents or traffic. For your recollection the project was estimated at \$155,896.00 for 645 linear feet of lined pipe and approved on 10/20/2025.

Snow Removal

To date we have encountered 4 storms for the winter season. It may not sound like a lot, but most storms require multiple response times. In all approximately 128 hours were needed for cleaning up and to provide safe travel for Township owned roadways. As a reminder residents are asked to not park on Township owned streets after snowfall. Please reference section 245-8 of the East Brandywine Township Code for details and possible violations. This document is available to all on our website.

Hadfield Bridge

I would like to update the Board on the Hadfield Road bridge closure. The bridge is nearly complete and has been for quite some time. The delay in finishing the project was a last-minute change order on the guiderail terminations per PennDOT requirements. The new terminations were on back order, hence the holdup. A final inspection was scheduled for Friday 16th but was cancelled mid Thursday afternoon. I believe work is not yet complete.

Chief Yankanich presented his report to the Board. A copy verbatim et literatim is included in these minutes.

1. December, in addition to our normal workload, was largely dedicated to preparations for my swearing-in, Chief Kocsi's retirement, and the subsequent transfer of responsibilities. Coordinating both events during the holiday season was no small task, but the department and township rose to the occasion. I want to acknowledge the outstanding efforts of our officers, township staff, and especially our Police Department secretary, Jackie Smedley, whose planning and coordination were instrumental in ensuring a successful swearing-in ceremony and a meaningful retirement celebration for Chief Kocsi.
2. In early January, the Police Department transitioned our Records Management System (RMS) to Pathfinder, a newer version of the Cody software we have used for several years. We officially went live on January 6th. This upgrade provides officers with expanded access to information, improved state-reporting capabilities, and investigative tools that were not previously available. Although the transition had been planned for over a year, much of the final migration work occurred in December. I want to recognize Steve Tyree, who was instrumental in leading this project and ensuring smooth implementation.

Monthly Statistics: December 2025

- Total monthly events for EB: 2,160
- Investigations completed: 177
- Criminal arrests: 9
- Summary arrests: 3
- Warrant arrests: 4
- Juvenile petitions: 0
- Accidents investigated: 16
- Traffic citations issued: 41
- Warnings issued: 35
- Patrol miles logged: 9,162

Training Completed:

- Cpl. Harnish, Officer Flood – Chester County Basic Crime Scene Certification School (ongoing)

Vice-Chairman Scribner read the EBTFC report to the Board on behalf of Minquas who was not in attendance.

Old Business

There was none.

New Business

East Brandywine Baptist Church: 2026 Food Truck Festival

Mr. Fred Flagg of East Brandywine Baptist Church appeared before the Board to present the plans and ask permission to hold the 5th annual 2026 EBBC Food Truck Festival and Fireworks in the Community Park on Dilworth Road. Mr. Flagg made the same request to the Park and Recreation Committee on January 12th and was given permission to use the park. He proposed the date for the event to be July 11th with a rain date of July 12th. There was a short discussion on informing the EBT Fire Company.

Chairman Taraschi made a motion to approve the 2026 request of the East Brandywine Baptist Church Food Truck Festival and Fireworks. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Pulte Escrow Final Release

Mr. Reven informed the Board that the Township received a request for the release of multiple bonds related to the Applecross Community. The Township Engineer has reviewed and approved this request. Mr. Reven respectfully recommended the Board approve the remaining balances of the 4 bonds shown in the Pulte letter dated October 21, 2025. Vice-Chairman Scribner recused himself from the vote due to a conflict of interest.

The Board discussed whether this release would impact the pending road work to be done at the intersection of Route 322 and Bondsville Road. Mr. Reven confirmed this release is not related to the pending project, and Pulte is required to make those road improvements.

Chairman Taraschi made a motion to approve the Pulte Escrow Final release. Supervisor Keller seconded the motion. Vice-Chairman Scribner recused himself from the vote. With two members voting Aye, motion passed 2-0.

Purchase of 700 Recycle Carts from Toter, LLC from Solid Waste Fund COSTARS Contract #017-E22-053

Mr. Stribny presented the quote for 700 carts in the amount of \$37,450.00 through COSTARS contract #017-E22-053. He informed the Board he will apply for a PA DEP Act 101 Section 902 Grant which would fund 90% of the cost of the cart purchase. Mr. Stribny recommend the Board move forward with this purchase.

Chairman Taraschi made a motion to approve the purchase of the 700 Recycle Carts from Toter, LLC, COSTARS Contract #017-E22-053, to be paid from the Solid Waste Fund. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Subdivision & Zoning Applications

There were none.

Ordinances and Resolutions for Consideration

Mr. Reven Presented Resolution 2 of 2026 to the Board. A copy verbatim et literatim is included in these minutes.

Resolution 2 of 2026: Accepting PENDOT Offer for Right of Way on Parcel 30-5-151.

**EAST BRANDYWINE TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION NO. 2 of 2026**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST BRANDYWINE TOWNSHIP
AUTHORIZING THE CONVEYANCE OF REAL PROPERTY INTERESTS TO THE COMMONWEALTH
OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE BONDSVILLE ROAD
RETAINING WALL PROJECT**

WHEREAS, East Brandywine Township (the "Township") owns a property known as Bondsville Mill Park located at 1647 Bondsville Road, East Brandywine Township, Chester County UPI Number 30-5-151 (the "Property"); and

WHEREAS, the Property has road frontage on Bondsville Road, State Route 4015, a public road owned and maintained by the Commonwealth of Pennsylvania through the Department of Transportation; and

WHEREAS, Beaver Creek runs through the Property and adjacent to Bondsville Road which has caused significant erosion to the road slope adjacent to the Road; and

WHEREAS, PennDOT has proposed a project known as the Bondsville Road Retaining Wall Project, to restructure, stabilize and protect the roadway slope and steam bank by installation of a new retaining wall between Beaver Creek and the Bondsville Road embankment, and other improvements; and

WHEREAS, the Project will be designed, contracted, funded, and completed at PennDOT's expense, and at no expense to the Township; and

WHEREAS, in order to complete the Project, PennDOT needs to acquire certain real property interests from the Township including road right of way of 0.098 acres; a channel easement of 0.350 acres, a slope easement of 0.072 acres, and a temporary construction easement of 0.222 acres (collectively the “Real Property Interests”); and

WHEREAS, PennDOT has offered the sum of \$14,400 to acquire the Real Property Interests plus reimbursement of the Township’s attorney fees, not to exceed \$4,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the sale and conveyance of the Real Property Interests to PennDOT is in the public interest and is necessary to construct the Project.

BE IT FURTHER RESOLVED that the Board approves the sale and conveyance of the Real Property Interests to PennDOT for the total sum of \$14,400 plus reimbursement by PennDOT to the Township of necessary attorney fees to complete the transaction, not to exceed \$4,000.

BE IT FURTHER RESOLVED that the Township Manager, Township Secretary, Township Treasurer, Township Engineer, Township Solicitor and other necessary consultants are authorized and directed to take any and all steps which they, in their discretion, deem necessary and proper and in the best interests of the Township to effectuate this Resolution including the execution of documents for the conveyance of the Real Property Interests, including a Settlement Statement, Agreement of Sale, Deed Fee Simple, and Temporary Easement for Construction.

APPROVED and ADOPTED by the Board of Supervisors of East Brandywine Township this 15th day of January, 2026.

Vice-Chairman Scribner made a motion to adopt Resolution 2 of 2026. Supervisor Keller seconded the motion. With all members voting Aye, motion passed 3-0.

Mr. Claas presented the following information to the Board as stated in his report: In the beginning of December, work was completed on the Old Horseshoe Pike culvert replacement. Not long after re-opening the road we received complaints from nearby residents about speeding and people cutting through. During the time Old Horseshoe was closed the light at Mi-Place on 322 was constructed and put into operation. I anticipate that as people learn of the road being open more traffic will utilize it. It was brought to my attention that speed limit signs were not posted on the entire length of the road. Caln Township owns approximately half of the road to the east and has granted my request and installed a 25mph speed sign on their portion of the road per their ordinance. Our portion of the road has a statutory speed of 35mph with no previous speed ordinance. Per Pennsylvania Vehicle Code and amended Act 151 of 1998 we are authorized to establish a 25mph speed limit without the necessity of an engineering and traffic study. Public Works has erected a 25mph speed sign approximately 175’ east of 322 on the south side of the road and is asking the Board to review the draft ordinance so it can be advertised prior to adoption in February’s Board meeting.

Permission to Advertise Ordinance 1 of 2026: Establishing Speed Limit on Old Horseshoe Pike

**EAST BRANDYWING TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
ORDINANCE 1 OF 2026**

AN ORDINANCE OF EAST BRANDYWINE TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF EAST BRANDYWINE TOWNSHIP, CHAPTER 245-1 "SPEED LIMITS," TO ADD A 25 MILE PER HOUR SPEED LIMIT FOR A SEGMENT OF OLD HORSESHOE PIKE PURSUANT TO THE PENNSYLVANIA VEHICLE CODE, INCLUDING ACT 151 OF 1998.

WHEREAS, East Brandywine Township is authorized under the Pennsylvania Vehicle Code, 75 Pa.C.S. § 101 et seq., to regulate traffic and establish maximum speed limits on Township highways; and

WHEREAS, Section 3362(a)(1.2) of the Pennsylvania Vehicle Code, as amended by Act 151 of 1998, authorizes a municipality to establish a 25 mile per hour maximum speed limit in a residential district, without the necessity of an engineering and traffic study, where the highway is a local highway, is not a numbered traffic route, and is under municipal jurisdiction; and

WHEREAS, The Board of Supervisors finds that the portion of Old Horseshoe Pike addressed herein is a non-numbered local Township highway and is located within a residential district, as that term is defined in the Pennsylvania Vehicle Code; and

WHEREAS, The Board of Supervisors finds that establishing a 25 mile per hour maximum speed limit on this roadway segment will promote public safety and the general welfare.

NOW THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Brandywine Township, Chester County, Pennsylvania, as follows:

Section 1. Section § 245-1(A), Speed limits of the Code of Ordinances of East Brandywine Township is hereby amended by adding the following row to the existing table of streets and maximum speed limits:

Name of Road	Speed Limit (mph)	Location
Old Horseshoe Pike	25	Entire length

All other provisions, listings, and speed limits contained in § 245-1 shall remain unchanged and in full force and effect.

Section 2. All ordinances or parts of ordinances conflicting with any provisions of this ordinance are hereby repealed insofar as the same affects this ordinance.

Section 3. If any sentence, clause, section or part of this ordinance is, for any reason, found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section 4. This amendment shall be effective 5 days following adoption, as by law provided.

Vice-Chairman Scribner made a motion to give Township staff permission to advertise the draft ordinance 1 of 2026. Supervisor Keller seconded the motion. With all members voting Aye, motion passed 3-0.

Public Comment on Non-Agenda Items

There were none.

Notices

Chairman Taraschi announced that there was an Executive session held on January 5th to discuss personnel matters.

Adjournment

Supervisor Keller made a motion to adjourn at 6:58 PM. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Respectfully submitted,

Lisa Taraschi
Township Secretary