

**EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS**  
**PM SESSION**  
**December 18, 2025**

**Those in Attendance:**

Carl K. Croft, Chairman  
Francis Taraschi, Vice-Chairman  
Kyle Scribner, Supervisor  
Luke D. Reven, Township Manager  
Noah Stribrny, Asst. Township Manager  
Jeff Yankanich, Asst. Chief EBTPD  
Derrick Claas, Township Roadmaster  
Tom Oeste, Township Solicitor  
Lisa Taraschi, Township Secretary  
PJ Groff, EBTFD

The East Brandywine Township Board of Supervisors meeting of Thursday, December 18, 2025 was called to order at 6:30 PM at the East Brandywine Township Municipal Complex.

**Opening of Meeting**

Chairman Croft opened the meeting by announcing that this meeting is being recorded.

**Public Comment on Agenda Items**

There was none.

**Approval of Minutes**

Supervisor Scribner made a motion to approve the meeting minutes from the December 4, 2025, AM session. Chairman Croft seconded the motion. With all members voting Aye, motion passed 2-0. Vice-Chairman Taraschi abstained.

**Treasurer's Report, Authorization to Pay Bills, and Approve Payroll**

Chairman Croft made a motion to accept the Treasurer's report, authorize the payment of bills, and approve the payroll. Supervisor Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

**Reports**

Mr. Reven, Township Manager, presented his report to the Board. A copy verbatim et literatim is included in these minutes.

**Thank You Chairman Croft**

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This evening marks the final meeting of Chairman Croft's tenure on the Board of Supervisors. In January of 2022 he stepped up to fill an unusual four-year term left open by a prior board member's resignation. Even before joining the board, Chairman Croft had racked up years of volunteer service—including on Township's Budget Committee and Open Space Committee—as well as holding other elected office. In his time on the Board, he

used his professional experience to add value to all the projects he took on. I would like to extend my thanks to Chairman Croft and wish him the best with his future endeavors.

Supervisor Scribner and Vice Chairman Taraschi also thanked Chairman Croft for his service and stated they both enjoyed working with him.

### **2026 Draft Final Budget (Read at Agenda Item 6A)**

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Included in your packet this evening is a draft final budget. Tonight is the final step in a process that began in July. As required by the Second-Class Township Code, a draft budget was advertised for public inspection in the Daily Local News on November 25. Any changes made by the Township Treasurer to the draft before you this evening are minor and below the thresholds established by Section 3202 as necessitating re-advertisement.

At this time, I respectfully request the Board to adopt the 2026 Final Budgets for the General Fund, Solid Waste Fund, Fire Services Fund, Capital Fund, and State Liquid Fuels Fund.

### **Collection of Trash & Recycling Fees (Read at Agenda Item 7A)**

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In November of this year, voters of East Brandywine Township elected incumbent Tax Collector Dennis Mulhern for a new 4-year term as Tax Collector to begin in January.

Mr. Stribny, Assistant Township Manager, presented his report to the Board. A copy verbatim et literatim is included in these minutes.

### **Stormwater Less-Than-1-Acre (LT1A) Best Management Practices (BMP) Self-Inspections**

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Next year, East Brandywine Township will be conducting LT1A BMP self-inspection surveys as part of our MS4 stormwater compliance requirements. These inspections apply to certain private properties that contain stormwater management facilities such as basins, infiltration areas, or other approved BMPs. Rather than Township staff conducting on-site inspections, property owners will be asked to complete a self-inspection survey for the BMP(s) located on their property. The surveys will be unique to each owner's specific BMP, will guide residents through a simple visual inspection, and will ask questions related to maintenance, functionality, and overall condition.

This new process is working on being finalized and property owners subject to the LT1A requirements for 2026 will receive advanced notice, clear instructions, and support from the Township prior to rollout. The goal is to ensure continued compliance with DEP requirements while keeping the process as straightforward and resident friendly as possible.

### **Lithium Battery Collection Event**

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The Township has finalized the date, time, and location to host the Chester County Solid Waste Authority's *Lithium Battery Collection Event*. The event will be held on January 31, 2026, at East Brandywine Community Park from 9:00AM – 12:00PM.

This event will allow residents to safely dispose of lithium-ion batteries, which are not accepted in regular trash or recycling due to fire risk. Additional details, including accepted materials and event logistics, will be shared on our social media and website as the date approaches. The event will be free to both the Township and to residents.

### **Community Recycling & Donation Event – Goodwill Partnership**

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The Township has also finalized the date, time, and location to host a Community Recycling & Donation Event in partnership with Goodwill. The event will be held on March 21, 2026, at East Brandywine Community Park from 9:00AM – 12:00PM.

This event will provide residents with an opportunity for Goodwill to collect electronic waste, including items that are unusable or broken. E-waste collected by Goodwill is recycled through Reworld. In addition, Goodwill will be accepting donations that include reusable household goods, clothing, electronics, and more. This event will be free to both the Township and residents.

Mr. Reven presented the building inspectors report to the Board.

Roadmaster Claas did not have a report to present this evening.

Deputy Chief Yankanich presented his report to the Board. A copy verbatim et literatim is included in these minutes.

1. The Police Department would like to wish all of our residents, business partners, the Township staff and Board of Supervisors a Happy Holiday season. Please be careful in your travels and be aware of your surroundings as you shop and celebrate the season. As always, please contact the Police Department if you see anything suspicious or you are concerned about a neighbor or loved one.
2. The Police Department had another successful Toys for Tots collection campaign again this year. We thank everyone who brought toys to the Tree Lighting ceremony and who dropped toys off at the Township building.

### **Monthly Statistics: November 2025**

Total monthly events for EB	2,351
Investigations completed	177
Criminal Arrests	12
Summary Arrests	3

Warrant Arrests	2
Juvenile Petitions	1
Accidents Investigated	11
Traffic Citation issued	92
Warnings Issued	42
Patrol Miles logged	9,477

**Training Completed:**

Off. Brendan Flood – Crime Scene Investigation school.

EBT Fire Marshall PJ Groff presented his report to the Board. He also provided an update on the new fire engine to arrive in the next couple of months.

Minquas Representative Mike Zarro presented his report to the Board.

**Old Business**

**Adoption of the 2026 Final Budget**

Mr. Reven presented a draft of the final budget to the Board to finalize the budget process that began in July. As required by the Second-Class Township Code, a draft budget was advertised for public inspection in the Daily Local News on November 25<sup>th</sup>. Any changes made by the Township Treasurer to the present draft are minor and below the thresholds established by Section 3202 as necessitating re-advertisement.

Mr. Reven respectfully requested the Board adopt the 2026 Final Budgets for the General Fund, Solid Waste Fund, Fire Services Fund, Capital Fund, and State Liquid Fuels Fund.

Chairman Croft made a motion to adopt the 2026 final budget for General Fund, Solid Waste Fund, Fire Services Fund, Capital Fund, and State Liquid Fuels Fund. Supervisor Scribner seconded the motion. With all members voting Aye, motion passed, 3-0.

**Application for 345-111 (B) Waiver: 2018/2020 Bondsville Road**

Mr. George Economides of 2018/2020 Bondsville Road informed the Board that since the last meeting they have fulfilled the 3 conditions the Board requested be completed to receive the waiver support they requested.

Mr. Oeste confirmed that all 3 conditions have been met. He then read the following motion:

Motion to approve the request of Applicants Constatine and Eugenia Economides for properties 2018 & 2020 Bondsville Road pursuant to Section 345-111(B) of the Township Code, specifically waivers from compliance with Code Sections 345-304 through 310, Article IV. Subject to compliance with the following conditions.

1. Stormwater management and control facilities shall be designed and constructed by the Applicants as depicted on the Post Drainage Plan prepared by Mack Engineering, Inc. dated 09/21/2024, last revised 12/10/25 on file with the Township. The design shall be reviewed by the Township engineer.

2. The Applicants shall prepare and execute the standard Township stormwater operations and maintenance agreement which shall include the following amended paragraph 12:

The Landowner, for itself and its executors, administrators, assigns, heirs, and other successors in interest, hereby releases and shall release the Municipality, Municipality's employees, its agents and designated representatives from all damages, accidents, casualties, occurrences, or claims which might arise or be asserted against said Municipality, its employees, agents or representatives arising out of stormwater runoff from the Property onto properties to the south and east of the Property, onto and across Bondsville Road, and/or the construction, presence, existence, or maintenance of the BMP(s) and Conveyances either by the Landowner or Municipality. In the event that a claim is asserted or threatened against the Municipality, its employees, agents or designated representatives, the Municipality shall notify the Landowner, and the Landowner shall defend, at his own expense, any claim, suit, action or proceeding, or any threatened claim, suit, action or proceeding against the Municipality, or, at the request of the Municipality, pay the cost, including attorneys' fees, of defense of the same undertaken on behalf of the Municipality. If any judgment or claims against the Municipality's employees, agents or designated representatives shall be allowed, the Landowner shall pay all damages, judgments or claims and any costs and expenses incurred by the Municipality, including attorneys' fees, regarding said damages, judgments or claims.

Chairman Croft made the motion as read by the Township Solicitor. Supervisor Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

#### **Conditional Use Decision: The Klein Company**

Township Solicitor Tom Oeste read the decision of the Board regarding Conditional Use Hearing for the Klein Company. Mr. Oeste stated that the Board grants the application subject to strict compliance with the 6 conditions that are included in the order. He directed the Board to entertain a motion to grant the application and adopt the decision and order as summarized.

Chairman Croft stated he would make that motion. With all members voting Aye, motion passed 3-0.

#### **New Business**

##### **Collection of EBT Trash & Recycling Fees**

In November of this year, voters of East Brandywine Township elected incumbent Tax Collector Dennis Mulhern for a new 4-year term as Tax Collector to begin in January.

Mr. Reven respectfully requested the Board to accept the 2026 Trash & Recycling fees.

Chairman Croft made a motion to accept the 2026 Trash & Recycling fees. Supervisor Scribner accepted the motion. With all members voting Aye, motion passed 3-0.

##### **Subdivision & Zoning Applications**

There were none.

##### **Ordinances and Resolutions for Consideration**

There were none.

### **Public Comment on Non-Agenda Items**

Chairman Croft addressed the audience and board, thanking his fellow supervisors for working so diligently individually and as a team. Mr. Croft thanked the Township Manager and entire staff, adding that they made his job as Supervisor so much easier. He accomplished much in the last 4 years, and he will cherish the time he has spent as supervisor.

Mr. Oeste thanked Mr. Croft for his years of service to the Township and the school district. Mr. Oeste also thanked Mr. Croft as a resident of the Township.

### **Notices**

Chairman Croft announced that there would be an executive session following this meeting to discuss personnel matters.

### **Adjournment**

Chairman Croft made a motion to adjourn at 6:58 PM. Supervisor Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Respectfully submitted,

Lisa Taraschi  
Township Secretary