



EAST BRANDYWINE TOWNSHIP

Board of Supervisors

Kyle P. Scribner

Francis X. Taraschi

Emily Keller

M E M O R A N D U M

DATE: January 5, 2026
TO: Members of the Board of Supervisors
CC: Township Solicitor Thomas Oeste, esq.
FROM: Luke Reven, Township Manager

RE: 2026 Hourly Rates for Non-Police Personnel Including Service Anniversaries

On December 18, 2025, the Board of Supervisors adopted a 2026 Final Budget for the General Fund. This document contained annual compensation for employees. For clarity, these annual compensation amounts have been presented in the table below as hourly rates which will be used for payroll purposes. Of particular note:

1. Public Works Employees are offered 90% of the base compensation at hire, and make 100% of the base compensation by their second anniversary. This necessitates mid-year raises in excess of the annual cost-of-living increase applied in the first paycheck of each year.
2. Not all personnel are regularly scheduled to work the same number of hours per year—Public Works personnel work 2,080 hours per year while the administrative team work 1,820 hours per year.

Staff Member	Hourly Rate	Notes
Albert, Emily	36.03	
Brown, Gabrielle	27.33	
Claas, Derrick	37.99	Per Offer Letter of 10/24/2025.
Hensel, Matthew	29.23 30.78	Service Anniversary July 22—New Rate on July 30 Payroll (95% to 100%).
King, Norann	40.57	
Lelii, Jeremy	29.23 30.78	Service Anniversary January 3—New Rate on January 15 Payroll (95% to 100%).
Mortzfield, Kyle	30.78	
Reven, Luke	73.26	
Stribrny, Noah	36.80	
Taraschi, Lisa	36.03	
Trout, Joshua	27.69 29.23	Service Anniverary September 29—New Rate on October 8 Payroll (90% to 95%).

At this time, I respectfully request the Board authorize the Township Manager and Township Secretary to use the hourly rates in this memo for the purpose of processing payroll for the remainder of 2026.