



EAST BRANDYWINE TOWNSHIP

Board of Supervisors

1. Agenda February 5th AM Session

Documents:

[20250205 BOS AGENDA AM SESSION.PDF](#)

2. Items For 02/05 Meeting

Documents:

[3. BOS MINUTES PM SESSION .PDF](#)

[4. TREASURERS REPORT.PDF](#)

[6. A. ONLINE WES WOLF.PDF](#)

[6. B. OUSEY VOLUNTEER FORM.PDF](#)

[6. D. PRO 0228-26-000007 EBT 2026 MS4 PROPOSAL REV02.PDF](#)

[6. E. BMP CONSTRUCTION CREW PRIORITIES AND OBJECTIVES FOR 2026 REV 2 WITH NOTES
BW JPB2.PDF](#)

[8. A. EBT ORDINANCE 1-2026_OLD HORSESHOE PK SPEED LIMIT.PDF](#)

**East Brandywine Township Board of Supervisors
AM Meeting Thursday, February 5, 2026- 9:00 A.M.**

A G E N D A

A RECORDING DEVICE WILL BE IN USE DURING THIS MEETING

I. OPENING OF MEETING – PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENT FOR AGENDA ITEMS

Rules for Conduct of Public Meetings, established by Resolution 2001-08. The time allocated to each individual making a comment shall be three (3) minutes unless otherwise set by the presiding officer. Additional public comment may be granted at the discretion of the presiding officer at the conclusion of the meeting.

III. MINUTES OF PREVIOUS MEETINGS

- Approval of the January 15th, 2026 BOS Meeting Minutes

IV. TREASURERS REPORT, AUTHORIZATION TO PAY BILLS AND APPROVE PAYROLL

V. OLD BUSINESS

VI. NEW BUSINESS

- A. Recommendation of Wesley Wolf to the Open Space Committee.....L. Reven
- B. Recommendation of Jack Ousey to the Trails Committee.....N. Stribny
- C. Lafayette College Study:
Proposal Strategic Workforce & Compensation StudyL. Reven
- D. 2026 NPDES MS4 Permit Support ServicesL. Reven
- E. Bondsville Mill Park: Proposed 2026
Construction Goals & Priorities.....R. Stone

VII. SUBDIVISION & ZONING APPLICATIONS

VIII. ORDINANCES & RESOLUTIONS FOR CONSIDERATION

- A. Ordinance 1 of 2026: Speed Change on Old Horseshoe Pike T. Oeste

IX. PUBLIC COMMENT ON NON-AGENDA ITEMS

X. NOTICES

- There will be an executive session following this meeting to discuss personnel matters.

XI. ADJOURNMENT

EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS
PM SESSION
January 15, 2026

Those in Attendance:

Francis Taraschi, Chairman
Kyle Scribner, Vice-Chairman
Emily Keller, Supervisor
Luke D. Reven, Township Manager
Noah Stribrny, Asst. Township Manager
Jeff Yankanich, Asst. Chief EBTPD
Derrick Claas, Township Roadmaster
Tom Oeste, Township Solicitor
Lisa Taraschi, Township Secretary
PJ Groff, EBTFD

The East Brandywine Township Board of Supervisors meeting of Thursday, January 15, 2026 was called to order at 6:30 PM at the East Brandywine Township Municipal Complex.

Opening of Meeting

Chairman Taraschi opened the meeting by announcing that this meeting is being recorded.

Public Comment on Agenda Items

There was none.

Approval of Minutes

Chairman Taraschi made a motion to approve the meeting minutes from the December 18, 2025, PM session and the January 5th Re-Organization Meeting. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Treasurer's Report, Authorization to Pay Bills, and Approve Payroll

Chairman Taraschi made a motion to accept the Treasurer's report, authorize the payment of bills, and approve the payroll. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Reports

Mr. Reven, Township Manager, presented his report to the Board. A copy verbatim et literatim is included in these minutes.

Community Conservation Partnerships Program (C2P2) Grant

I am pleased to report that the Township was successful in obtaining \$338,400 Department of Conservation and Natural Resources' (DCNR) Community Conservation Partnerships Program (C2P2) Grant for offsetting the cost of the McQueen Campground open space acquisition. We had previously been awarded \$80,000 from Chester

County's Preservation Partnership Program for the same purpose. Together, these two grants will cover 75% of the cost of the land.

One grant application remains out for consideration. Following the acquisition, on November 21, 2024, the Board adopted Resolution 13 of 2024 to support a grant application for \$196,980 to be used for the demolition and removal of structures and impervious surfaces from the site. The potential source of this funding is Local Share or LSA.

On a less positive note, Staff has concluded that our second C2P2 application in the same grant round was unsuccessful. This grant would have been for the purpose of constructing the All-Abilities Playground in the Community Park. Parks and Recreation and Township Staff remain committed to locating funding for this worthy project and a LSA application written by the Assistant Township Manager was submitted last year.

Mr. Stribrny, Asst. Township Manager, presented his report to the Board. A copy verbatim et literatim is included in these minutes.

Bondsville Mill Park – Owl Program

Bondsville Mill Park is hosting a guided Owl Prowl program tomorrow (January 16) at 6:00PM, in partnership with the Indian Run Environmental Education Center. This educational evening walk will teach participants about local owl species and promote environmental education. The event requires registration and is limited to 30 participants. If you were unable to sign up for this event, there will be another Owl Prowl later this year.

Lithium Battery Collection Event

On Saturday, January 31, from 9:00AM – 12:00PM, the Township will be hosting a Lithium-Ion Battery Collection Event in partnership with the Chester County Solid Waste Authority at the East Brandywine Community Park, right by the Krapf Pavillion.

This event is designed to provide residents with a safe and convenient way to properly dispose of lithium-ion batteries, which can pose a significant fire hazard if placed in regular trash or recycling. The collection will accept common household lithium-ion batteries, including those from power tools, laptops, cordless vacuums, and similar devices. The event will be conducted as a drive-through collection, allowing residents to remain in their vehicles while staff safely handle and collect the materials.

More information on the event is on our website and Facebook page.

LT1A BMP Self-Inspection Surveys

As part of the Township's MS4 stormwater compliance obligations, property owners who are due to have their LT1A BMP inspected in 2026 will begin receiving self-inspection surveys starting February 2, 2026. In previous years, LT1A BMP inspections were conducted by Cedarville Engineering. The Township is now transitioning to

a process where property owners will complete the inspection surveys themselves. The purpose of these surveys is to ensure that stormwater facilities—such as infiltration beds, detention basins, rain gardens, and similar systems are properly maintained and are functioning as designed.

Residents will receive a letter with instructions and a QR code linking to an online inspection form. For those who prefer not to complete the survey online, a paper version of the form will also be included. Township staff will track responses and follow up as needed. Reminder notices will also be posted on the Township website and social media.

Residents who need assistance completing the forms may contact me at 610-269-8230 ext. 205 or at noahstribrny@ebrandywine.org.

Mr. Reven presented the building inspectors report to the Board.

Roadmaster Claas presented his report to the Board. A copy verbatim et literatim is included in these minutes.

Traffic Concerns

In the beginning of December, work was completed on the Old Horseshoe Pike culvert replacement. Not long after re-opening the road we received complaints from nearby residents about speeding and people cutting through. During the time Old Horseshoe was closed the light at Mi-Place on 322 was constructed and put into operation. I anticipate that as people learn of the road being open more traffic will utilize it. It was brought to my attention that speed limit signs were not posted on the entire length of the road. Caln Township owns approximately half of the road to the east and has granted my request and installed a 25mph speed sign on their portion of the road per their ordinance. Our portion of the road has a statutory speed of 35mph with no previous speed ordinance. Per Pennsylvania Vehicle Code and amended Act 151 of 1998 we are authorized to establish a 25mph speed limit without the necessity of an engineering and traffic study. Public Works has erected a 25mph speed sign approximately 175' east of 322 on the south side of the road and is asking the Board to review the draft ordinance so it can be advertised prior to adoption in February's Board meeting.

Stormwater Pipe Lining

In February, work will commence on the Aspen Drive and Kristen Circle pipelining project. Work is predicted to conclude in March and there should be minimal impact on nearby residents or traffic. For your recollection the project was estimated at \$155,896.00 for 645 linear feet of lined pipe and approved on 10/20/2025.

Snow Removal

To date we have encountered 4 storms for the winter season. It may not sound like a lot, but most storms require multiple response times. In all approximately 128 hours were needed for cleaning up and to provide safe travel for Township owned roadways. As a reminder residents are asked to not park on Township owned streets after snowfall. Please reference section 245-8 of the East Brandywine Township Code for details and possible violations. This document is available to all on our website.

Hadfield Bridge

I would like to update the Board on the Hadfield Road bridge closure. The bridge is nearly complete and has been for quite some time. The delay in finishing the project was a last-minute change order on the guiderail terminations per PennDOT requirements. The new terminations were on back order, hence the holdup. A final inspection was scheduled for Friday 16th but was cancelled mid Thursday afternoon. I believe work is not yet complete.

Chief Yankanich presented his report to the Board. A copy verbatim et literatim is included in these minutes.

1. December, in addition to our normal workload, was largely dedicated to preparations for my swearing-in, Chief Kocsi's retirement, and the subsequent transfer of responsibilities. Coordinating both events during the holiday season was no small task, but the department and township rose to the occasion. I want to acknowledge the outstanding efforts of our officers, township staff, and especially our Police Department secretary, Jackie Smedley, whose planning and coordination were instrumental in ensuring a successful swearing-in ceremony and a meaningful retirement celebration for Chief Kocsi.
2. In early January, the Police Department transitioned our Records Management System (RMS) to Pathfinder, a newer version of the Cody software we have used for several years. We officially went live on January 6th. This upgrade provides officers with expanded access to information, improved state-reporting capabilities, and investigative tools that were not previously available. Although the transition had been planned for over a year, much of the final migration work occurred in December. I want to recognize Steve Tyree, who was instrumental in leading this project and ensuring smooth implementation.

Monthly Statistics: December 2025

- Total monthly events for EB: 2,160
- Investigations completed: 177
- Criminal arrests: 9
- Summary arrests: 3
- Warrant arrests: 4
- Juvenile petitions: 0
- Accidents investigated: 16
- Traffic citations issued: 41
- Warnings issued: 35
- Patrol miles logged: 9,162

Training Completed:

- Cpl. Harnish, Officer Flood – Chester County Basic Crime Scene Certification School (ongoing)

Vice-Chairman Scribner read the EBTFC report to the Board on behalf of Minquas who was not in attendance.

Old Business

There was none.

New Business

East Brandywine Baptist Church: 2026 Food Truck Festival

Mr. Fred Flagg of East Brandywine Baptist Church appeared before the Board to present the plans and ask permission to hold the 5th annual 2026 EBBC Food Truck Festival and Fireworks in the Community Park on Dilworth Road. Mr. Flagg made the same request to the Park and Recreation Committee on January 12th and was given permission to use the park. He proposed the date for the event to be July 11th with a rain date of July 12th. There was a short discussion on informing the EBT Fire Company.

Chairman Taraschi made a motion to approve the 2026 request of the East Brandywine Baptist Church Food Truck Festival and Fireworks. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Pulte Escrow Final Release

Mr. Reven informed the Board that the Township received a request for the release of multiple bonds related to the Applecross Community. The Township Engineer has reviewed and approved this request. Mr. Reven respectfully recommended the Board approve the remaining balances of the 4 bonds shown in the Pulte letter dated October 21, 2025. Vice-Chairman Scribner recused himself from the vote due to a conflict of interest.

The Board discussed whether this release would impact the pending road work to be done at the intersection of Route 322 and Bondsville Road. Mr. Reven confirmed this release is not related to the pending project, and Pulte is required to make those road improvements.

Chairman Taraschi made a motion to approve the Pulte Escrow Final release. Supervisor Keller seconded the motion. Vice-Chairman Scribner recused himself from the vote. With two members voting Aye, motion passed 2-0.

Purchase of 700 Recycle Carts from Toter, LLC from Solid Waste Fund COSTARS Contract #017-E22-053

Mr. Stribrny presented the quote for 700 carts in the amount of \$37,450.00 through COSTARS contract #017-E22-053. He informed the Board he will apply for a PA DEP Act 101 Section 902 Grant which would fund 90% of the cost of the cart purchase. Mr. Stribrny recommend the Board move forward with this purchase.

Chairman Taraschi made a motion to approve the purchase of the 700 Recycle Carts from Toter, LLC, COSTARS Contract #017-E22-053, to be paid from the Solid Waste Fund. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Subdivision & Zoning Applications

There were none.

Ordinances and Resolutions for Consideration

Mr. Reven Presented Resolution 2 of 2026 to the Board. A copy verbatim et literatim is included in these minutes.

Resolution 2 of 2026: Accepting PENDOT Offer for Right of Way on Parcel 30-5-151.

**EAST BRANDYWINE TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION NO. 2 of 2026**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST BRANDYWINE TOWNSHIP
AUTHORIZING THE CONVEYANCE OF REAL PROPERTY INTERESTS TO THE COMMONWEALTH
OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE BONDSVILLE ROAD
RETAINING WALL PROJECT**

WHEREAS, East Brandywine Township (the "Township") owns a property known as Bondsville Mill Park located at 1647 Bondsville Road, East Brandywine Township, Chester County UPI Number 30-5-151 (the "Property"); and

WHEREAS, the Property has road frontage on Bondsville Road, State Route 4015, a public road owned and maintained by the Commonwealth of Pennsylvania through the Department of Transportation; and

WHEREAS, Beaver Creek runs through the Property and adjacent to Bondsville Road which has caused significant erosion to the road slope adjacent to the Road; and

WHEREAS, PennDOT has proposed a project known as the Bondsville Road Retaining Wall Project, to restructure, stabilize and protect the roadway slope and steam bank by installation of a new retaining wall between Beaver Creek and the Bondsville Road embankment, and other improvements; and

WHEREAS, the Project will be designed, contracted, funded, and completed at PennDOT's expense, and at no expense to the Township; and

WHEREAS, in order to complete the Project, PennDOT needs to acquire certain real property interests from the Township including road right of way of 0.098 acres; a channel easement of 0.350 acres, a slope easement of 0.072 acres, and a temporary construction easement of 0.222 acres (collectively the “Real Property Interests”); and

WHEREAS, PennDOT has offered the sum of \$14,400 to acquire the Real Property Interests plus reimbursement of the Township’s attorney fees, not to exceed \$4,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the sale and conveyance of the Real Property Interests to PennDOT is in the public interest and is necessary to construct the Project.

BE IT FURTHER RESOLVED that the Board approves the sale and conveyance of the Real Property Interests to PennDOT for the total sum of \$14,400 plus reimbursement by PennDOT to the Township of necessary attorney fees to complete the transaction, not to exceed \$4,000.

BE IT FURTHER RESOLVED that the Township Manager, Township Secretary, Township Treasurer, Township Engineer, Township Solicitor and other necessary consultants are authorized and directed to take any and all steps which they, in their discretion, deem necessary and proper and in the best interests of the Township to effectuate this Resolution including the execution of documents for the conveyance of the Real Property Interests, including a Settlement Statement, Agreement of Sale, Deed Fee Simple, and Temporary Easement for Construction.

APPROVED and ADOPTED by the Board of Supervisors of East Brandywine Township this 15th day of January, 2026.

Vice-Chairman Scribner made a motion to adopt Resolution 2 of 2026. Supervisor Keller seconded the motion. With all members voting Aye, motion passed 3-0.

Mr. Claas presented the following information to the Board as stated in his report: In the beginning of December, work was completed on the Old Horseshoe Pike culvert replacement. Not long after re-opening the road we received complaints from nearby residents about speeding and people cutting through. During the time Old Horseshoe was closed the light at Mi-Place on 322 was constructed and put into operation. I anticipate that as people learn of the road being open more traffic will utilize it. It was brought to my attention that speed limit signs were not posted on the entire length of the road. Caln Township owns approximately half of the road to the east and has granted my request and installed a 25mph speed sign on their portion of the road per their ordinance. Our portion of the road has a statutory speed of 35mph with no previous speed ordinance. Per Pennsylvania Vehicle Code and amended Act 151 of 1998 we are authorized to establish a 25mph speed limit without the necessity of an engineering and traffic study. Public Works has erected a 25mph speed sign approximately 175’ east of 322 on the south side of the road and is asking the Board to review the draft ordinance so it can be advertised prior to adoption in February’s Board meeting.

Permission to Advertise Ordinance 1 of 2026: Establishing Speed Limit on Old Horseshoe Pike

**EAST BRANDYWING TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
ORDINANCE 1 OF 2026**

AN ORDINANCE OF EAST BRANDYWINE TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF EAST BRANDYWINE TOWNSHIP, CHAPTER 245-1 "SPEED LIMITS," TO ADD A 25 MILE PER HOUR SPEED LIMIT FOR A SEGMENT OF OLD HORSESHOE PIKE PURSUANT TO THE PENNSYLVANIA VEHICLE CODE, INCLUDING ACT 151 OF 1998.

WHEREAS, East Brandywine Township is authorized under the Pennsylvania Vehicle Code, 75 Pa.C.S. § 101 et seq., to regulate traffic and establish maximum speed limits on Township highways; and

WHEREAS, Section 3362(a)(1.2) of the Pennsylvania Vehicle Code, as amended by Act 151 of 1998, authorizes a municipality to establish a 25 mile per hour maximum speed limit in a residential district, without the necessity of an engineering and traffic study, where the highway is a local highway, is not a numbered traffic route, and is under municipal jurisdiction; and

WHEREAS, The Board of Supervisors finds that the portion of Old Horseshoe Pike addressed herein is a non-numbered local Township highway and is located within a residential district, as that term is defined in the Pennsylvania Vehicle Code; and

WHEREAS, The Board of Supervisors finds that establishing a 25 mile per hour maximum speed limit on this roadway segment will promote public safety and the general welfare.

NOW THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Brandywine Township, Chester County, Pennsylvania, as follows:

Section 1. Section § 245-1(A), Speed limits of the Code of Ordinances of East Brandywine Township is hereby amended by adding the following row to the existing table of streets and maximum speed limits:

Name of Road	Speed Limit (mph)	Location
Old Horseshoe Pike	25	Entire length

All other provisions, listings, and speed limits contained in § 245-1 shall remain unchanged and in full force and effect.

Section 2. All ordinances or parts of ordinances conflicting with any provisions of this ordinance are hereby repealed insofar as the same affects this ordinance.

Section 3. If any sentence, clause, section or part of this ordinance is, for any reason, found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section 4. This amendment shall be effective 5 days following adoption, as by law provided.

Vice-Chairman Scribner made a motion to give Township staff permission to advertise the draft ordinance 1 of 2026. Supervisor Keller seconded the motion. With all members voting Aye, motion passed 3-0.

Public Comment on Non-Agenda Items

There were none.

Notices

Chairman Taraschi announced that there was an Executive session held on January 5th to discuss personnel matters.

Adjournment

Supervisor Keller made a motion to adjourn at 6:58 PM. Vice-Chairman Scribner seconded the motion. With all members voting Aye, motion passed 3-0.

Respectfully submitted,

Lisa Taraschi
Township Secretary

East Brandywine Township
Bank Account Balances
 As of February 2, 2026

ASSETS	
Current Assets	
Checking/Savings	
101 General Fund Operating	
101.01 General Checking - Fulton 8380	574,147
101.01P Payroll - Fulton 8448	8,012
102.000 Due from Developer	
Total Due From Developer	38,166
Total 101 General Fund Operating	620,324
103-107 Special Revenue Funds	
103.01 Fire Services Fund - Fulton 8353	9,136
104.01 Solid Waste Fund - Fulton 8439	37,636
105.02 Traffic Impact - Fulton 6790	2,438,555
106.02 Open Space Ref - Fulton 6802	4,256,921
107.01 Open Space SALDO - Fulton 5420	118,579
Total 103-107 Special Revenue Funds	6,860,827
118-121 Capital Projects Funds	
118-21 Capital Fund - Fulton 6820	
118.02 Capital Projects	2,272,953
135 State Funds	
135.01 State Fund - Fulton 8401	24,932
160-165 Pension Trust Funds	
160.01 Uniform Pension - Fidelity 7628	8,706,404
165.01 Non-Uniform Pension - RJ 4666	2,736,350
Total 160-165 Pension Trust Funds	11,442,754
Total Checking/Savings	21,221,790
Total Current Assets	21,221,790
TOTAL ASSETS	21,221,790
LIABILITIES & EQUITY	0

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East Brandywine Township
Solid Waste Check Detail
January 15 through February 4, 2026

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
02/04/2026	512	104.01 Solid Waste-Fulton 8439	Chester County Solid Waste Auth...	2010LC INV 77374, 77463	
		427.49 Refuse Tipping Fees		INV 77374 Refuse Tipping 1/13/...	-5,031.00
		427.49 Refuse Tipping Fees		INV 77463 Refuse Tipping 1/20/...	-4,059.20
TOTAL					-9,090.20

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East Brandywine Township
State Liquid Fuels Check Detail
 January 15 through February 4, 2026

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
02/04/2026	3802	135.01 State Fund-Fulton 8401	American Rock Salt Co	007773 INV 0817722, 0819954	
		432.24 Snow + Ice Removal		Rock salt (Qty 94.29)	-7,985.42
		432.24 Snow + Ice Removal		Road salt (Qty 139.88)	-11,846.44
TOTAL					-19,831.86
02/04/2026	3803	135.01 State Fund-Fulton 8401	PECO Energy	2085543000 Traffic Light	
		433.03 Traffic Signal Electric		12/3/2025 - 1/6/2026 (34 days)	-74.28
TOTAL					-74.28
02/04/2026	3804	135.01 State Fund-Fulton 8401	EM Kutz Inc	INV 47116, 47415	
		437.37 Tools+Machinery Repairs		snow removal parts	-2,613.74
		437.37 Tools+Machinery Repairs		plow maintenance	-140.00
TOTAL					-2,753.74
02/04/2026	3805	135.01 State Fund-Fulton 8401	EL Carpenter Repair	INV 9923	
		437.37 Tools+Machinery Repairs		Truk 15 repairs	-1,302.88
TOTAL					-1,302.88

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East Brandywine Township General Fund Check Detail January 15 through February 4, 2026

Date	Num	Account	Name	Memo	Paid Amount
01/23/2026	31783	101.01 · General - Fulton 8380	Collinson Inc	INVs C9680, C9738	
		438.01 · Road Repairs		INV C9680 (INV dated 10/13/2025 Hopewell Rd hit repair) ***...	-5,425.00
		438.01 · Road Repairs		INV C9738 (INV dated 1/16/2026 Hopewell Rd hit repair) *Dec...	-5,065.00
TOTAL					-10,490.00
02/04/2026	31784	101.01 · General - Fulton 8380	Team Life	Quote 22072	
		410.24P · New Police Equip		AED pads	-227.10
TOTAL					-227.10
02/04/2026	31785	101.01 · General - Fulton 8380	Guthriesville Auto Service	INV 109132	
		410.243 · Vehicle Maint - Repair + Wash		INV 1090132 2021 Ford Interceptor oil change + other mainte...	-94.90
TOTAL					-94.90
02/04/2026	31786	101.01 · General - Fulton 8380	Napa Auto Parts (Dtown)	INV 267710, 268668, 269119	
		437.37 · Tools + Machinery Repairs		INV 267710 oil change supplies	-135.22
		437.37 · Tools + Machinery Repairs		INV 268668 Vehicle DEF	-90.93
		437.37 · Tools + Machinery Repairs		INV 269119 wiper blades	-51.80
TOTAL					-277.95
02/04/2026	31787	101.01 · General - Fulton 8380	US Supply	81402 INV S7985947.001	
		429.xx · MA Reimbursable		INV S7985947.001 Valve MA Reimbursement	-247.89
TOTAL					-247.89
02/04/2026	31788	101.01 · General - Fulton 8380	Matt Hensel	clothing reimbursement	
		430.34 · Clothing Allowance		Clothing reimbursement (work boots)	-174.99
TOTAL					-174.99
02/04/2026	31789	101.01 · General - Fulton 8380	PECO Energy	5698533333 Dilworth Park	
		451.74A · Parks + Rec Improvements-Staff		12/5/2025 - 1/8/2026 (34 days) Dilworth Park	-56.32
TOTAL					-56.32
02/04/2026	31790	101.01 · General - Fulton 8380	Ramsay's Automotive	INV 44806	
		410.243 · Vehicle Maint - Repair + Wash		INV 44806 2022 Ford Interceptor door stop + air filter	-200.00
TOTAL					-200.00

East Brandywine Township General Fund Check Detail January 15 through February 4, 2026

Date	Num	Account	Name	Memo	Paid Amount
02/04/2026	31791	101.01 · General - Fulton 8380	Pizza Mia	1/9/2026 Kocsi retirement party	
		410.25A · Memorials + Staff/Vol Apprec		GIVE TO CHIEF 1/9/2026 Kocsi retirement party	-1,800.00
TOTAL					-1,800.00
02/04/2026	31792	101.01 · General - Fulton 8380	Buckley Brion McGuire & Morris LLP	INV dated 1/15/2026	
		404.31 · Legal Svs - General		40441.00 Klein CU/SubDiv 830 Horseshoe PK INV 40797	-500.00
		404.31 · Legal Svs - General		30839.00 (3) Creeks CU 2069 Bondsville INV 40796	-78.04
		102.042 · Carlino Proj Reboot		29962.00 Carlino (Litigation) INV 40795	-405.00
		403.24 · Tax Collection Operations		28218.00 Tax Liens INV 40790	-432.50
		102.042 · Carlino Proj Reboot		28019.00 Carlino (Land Development) INV 40789	REIM... -675.00
		102.010 · Mapleview		27993.00 Mapleview THs INV 40788	REIM... -525.00
		102.001 · Applecross		27945.00 Applecross INV 40787	REIM... -75.00
		404.31 · Legal Svs - General		27928.00 General INV 40786	-3,275.00
TOTAL					-5,965.54
02/04/2026	31793	101.01 · General - Fulton 8380	PECO Energy	2652944000 Twp Bldg	
		409.36 · Electric		12/8/2025 - 1/9/2026 (32 days)	-2,820.11
TOTAL					-2,820.11
02/04/2026	31794	101.01 · General - Fulton 8380	TRAISSR LLC	INV 4123	
		406.27 · IT + Broadband		INV 4123 Monthly SaaS Dec 2025	-1,550.00
TOTAL					-1,550.00
02/04/2026	31795	101.01 · General - Fulton 8380	Katie Picciano	Hearing date 12/17/2025	
		414.31 · Planning + Zoning		Klein Company 12/17 Hearing	-240.50
		414.31 · Planning + Zoning		Appearance Fee	-150.00
TOTAL					-390.50
02/04/2026	31796	101.01 · General - Fulton 8380	PulteGroup	Cash Escrow Return	
		102.014 · Applecross/Overlook Rd Farm (S)		102.014 Applecross/Overlook Rd Farm (S) Cash Escrow (2 of 3)	-14,411.29
		102.027 · Pulte Applecross Trail + Bridge		102.027 Pulte Applecross Trail + Bridge Cash Escrow (3 of 3)	-15,814.31
TOTAL					-30,225.60
02/04/2026	31797	101.01 · General - Fulton 8380	HA Thomson Co	EBRATCHE1 INV 380686	
		406.35 · Bonding		D. Mulhern renewal Policy 106897781	-2,011.00
TOTAL					-2,011.00

East Brandywine Township General Fund Check Detail January 15 through February 4, 2026

Date	Num	Account	Name	Memo	Paid Amount
02/04/2026	31798	101.01 · General - Fulton 8380	Chienneng Chang	2025 Interim Tax Refund	
		491.00 · Tax Refund + Escrow Returns		2025 Interim Real Eatate Tax Refund	-14.95
TOTAL					-14.95
02/04/2026	31799	101.01 · General - Fulton 8380	Hatt's Industrial Supplies Inc	INV 3162099, 3163231	
		437.37 · Tools + Machinery Repairs		Police Paint INV 3162099	-73.98
		437.37 · Tools + Machinery Repairs		Hardware INV 3163231	-14.88
TOTAL					-88.86
02/04/2026	31800	101.01 · General - Fulton 8380	Patriot Workwear	INV 45049	
		410.24V · Uniform Allowance + Dry Clean		uniform hashmarks	-24.00
		410.24V · Uniform Allowance + Dry Clean		Shipping + Handling	-5.00
TOTAL					-29.00
02/04/2026	31801	101.01 · General - Fulton 8380	YCG Inc	INV 236418	
		410.24R · Vascar,AccuTrak,Enradd calibrat		2026 Calibration Agreement	-2,522.00
TOTAL					-2,522.00
02/04/2026	31802	101.01 · General - Fulton 8380	Cedarville Engineering Group LLC	INVs dated 12/18/2025 + 1/20/2026	
		436.31 · Stormwater Engineer, MS4 Permit		228-23-0274 859 Horseshoe Pk (Mottershead) INV 19674	-493.40
		436.31 · Stormwater Engineer, MS4 Permit		228-23-0274 859 Horseshoe Pk (Mottershead) INV 19802	-98.00
		436.31 · Stormwater Engineer, MS4 Permit		228-25-0014 2025 General Eng INV 19676	-199.75
		436.31 · Stormwater Engineer, MS4 Permit		228-25-0041 192 Heritage Ct (Ludwig) INV 19677	-23.00
		436.31 · Stormwater Engineer, MS4 Permit		228-25-077 1153 Osborne Rd (Martin) INV 19678	-278.00
		436.31 · Stormwater Engineer, MS4 Permit		228-25-216 90 Bowman INV 19679	-429.75
		436.31 · Stormwater Engineer, MS4 Permit		228-25-0219 2018 Bondsville Rd INV 19680	-924.50
		436.31 · Stormwater Engineer, MS4 Permit		228-25-0220 2020 Bondsville Rd INV 19681	-584.00
		436.31 · Stormwater Engineer, MS4 Permit		228-25-0227 2089 Bondsville Rd INV 19682	-1,359.25
		436.31 · Stormwater Engineer, MS4 Permit		228-25-0241 1214 Osborne Rd (Thompson) INV 19683	-53.75
		436.31 · Stormwater Engineer, MS4 Permit		228-25-0243 1224 Osborne Rd (Dipietro) INV 19684	-30.75
		436.31 · Stormwater Engineer, MS4 Permit		228-26-0014 155 Crawford Rd (Hahn) INV 19685	-767.25
TOTAL					-5,241.40
02/04/2026	31803	101.01 · General - Fulton 8380	Petroleum Traders Corp	990307/1 INV 212973	
		430.33 · Vehicle Fuel		INV 2152973 Unleaded gasoline + Diesel	-6,728.12
TOTAL					-6,728.12
02/04/2026	31804	101.01 · General - Fulton 8380	ARRO Consulting Inc	INV 116114, 116115, 116116, 116117	

East Brandywine Township General Fund Check Detail January 15 through February 4, 2026

Date	Num	Account	Name	Memo	Paid Amount
		102.034 · Brandywine Walk Failed Inspec		INV 116114 NVR (Brandywine Walk) Failed Inspec's	-348.75
		102.034 · Brandywine Walk Failed Inspec		INV 116116 NV Homes (Brandywine Walk) Failed Inspec's	-138.75
		413.31 · Bldg Inspec + Review		INV 116115 Residential Admin 2025	-2,508.75
		413.31 · Bldg Inspec + Review		INV 116117 Residential Admin 2026	-2,098.75
		413.31 · Bldg Inspec + Review		INV 116115 Residential Plan Review 2025	-1,076.25
		413.31 · Bldg Inspec + Review		INV 116117 Residential Plan Review 2026	-1,006.25
		413.31 · Bldg Inspec + Review		INV 116115 Residential Inspec's 2025	-5,539.45
		413.31 · Bldg Inspec + Review		INV 116117 Residential Inspec's 2026	-2,637.19
		413.31 · Bldg Inspec + Review		INV 116115 Commercial Plan Review 2025	-72.50
		414.31 · Planning + Zoning		INV 116115 Zoning Admin 2025	-575.00
		414.31 · Planning + Zoning		INV 116117 Zoning Admin 2026	-1,093.75
		414.31 · Planning + Zoning		INV 116117 Zoning Plan Review 2026	-62.50
TOTAL					-17,157.89
02/04/2026	31805	101.01 · General - Fulton 8380	Wilson Oil & Propane	114245 INV 11602450, 11602557	
		409.23 · Heating Fuel		Garage Propane (Heating oil)	-876.34
		409.23 · Heating Fuel		Admin Propane (Heating oil)	-1,242.88
TOTAL					-2,119.22
02/04/2026	31806	101.01 · General - Fulton 8380	DARC	2026 Membership	
		451.94 · DARC		2026 Membership	-65.00
TOTAL					-65.00
02/04/2026	31807	101.01 · General - Fulton 8380	PECO Energy	0041842000 BMP	
		409.36 · Electric		BMP electric 11/14 - 12/15/2025 (31 days)	-96.46
		409.36 · Electric		BMP late payment charge	-0.84
		409.36 · Electric		BMP late payment charge	-1.14
TOTAL					-98.44
02/04/2026	31808	101.01 · General - Fulton 8380	Wingard Fuels LLC	62020 INV 102812, 102814	
		409.23 · Heating Fuel		BMP Heating Oil Qty 300	-977.70
		409.23 · Heating Fuel		BMP Heating Oil Qty 227.2	-740.44
TOTAL					-1,718.14
02/04/2026	31809	101.01 · General - Fulton 8380	WB Mason	C2105882 INV (8)	
		406.24 · General Operating Supplies		INV 259227036 Twp office supplies	-281.99
		406.24 · General Operating Supplies		INV 259335427 Twp office supplies	-7.59
		406.24 · General Operating Supplies		INV 259430507 Twp office supplies	-21.69
		406.24 · General Operating Supplies		INV 259531283 Twp office supplies	-138.78
		406.24 · General Operating Supplies		INV 259565229 Twp janitorial supplies	-35.69
		410.21C · Office Supplies		INV 259565229 PD janitorial supplies	-35.69
		406.24 · General Operating Supplies		INV 259559696 Twp kitchen supplies	-98.79
		406.24 · General Operating Supplies		INV 259559259 Twp kitchen supplies	-96.15

East Brandywine Township General Fund Check Detail January 15 through February 4, 2026

Date	Num	Account	Name	Memo	Paid Amount
		406.24 · General Operating Supplies 410.21C · Office Supplies		INV 259588223 Twp janitorial supplies INV 259588223 PD janitorial supplies	-29.07 -87.21
TOTAL					-832.65
02/04/2026	31810	101.01 · General - Fulton 8380	The Standard	00-634273-0001	
		487.18 · Life + Disability 410.19M · Life, Disability		Twp PD ***Kocsi still listed ***should rcv credit next INV	-628.50 -1,536.89
TOTAL					-2,165.39
02/04/2026	31811	101.01 · General - Fulton 8380	Main Street Power		
		409.37 · Repairs + Maint		Generator inspection 11/11/2025	-178.14
TOTAL					-178.14
02/04/2026	31812	101.01 · General - Fulton 8380	Delaware Valley Health Trust	INV 30992	
		487.19 · Dental 410.19E · Medical, Dental, Rx 487.16 · Health + Hospitalization 410.19E · Medical, Dental, Rx		Twp Dental PD Dental Twp Medical + Rx (Feb 2026 coverage) PD Medical + Rx (Feb 2026 coverage)	-1,168.39 -1,852.71 -33,861.29 -45,959.19
TOTAL					-82,841.58
02/04/2026	31813	101.01 · General - Fulton 8380	Pennoni	INVs dated 1/28/2026	
		408.30 · Engineering Special Projects 102.003 · Estates at Dowlin Forge MDG 102.010 · Mapleview 102.009 · Brandywine Walk (NVR) 408.30 · Engineering Special Projects 102.042 · Carlino Proj Reboot 102.028 · Stonemill Village (Toll Bros) 408.30 · Engineering Special Projects 408.30 · Engineering Special Projects 102.040 · Arbo Hills SubDiv 408.30 · Engineering Special Projects		EBWT0000 General INV 1310326 EBWT1001 Estates at Dowlin Forge INV 1310328 EBWT1006 Mapleview INV 1310331 EBWT1013 Brandywine Walk INV 1310332 EBWTP00019 (130) Crawford Rd INV 1310333 EBWTP01023 Carlino INV 1310334 EBWTP01026 Stonemill Village INV 1310335 EBWTP01027 ApplecrossmAmenity Projects INV 1310336 EBWTP01057 (3) Creeks, 2069 Bondsville INV 1310337 EBWTP01058 Arbor Hills INV 1310338 EBWTP25001 struble Conneter Trail INV 1310339	-198.75 -1,635.75 -4,038.75 -6,962.25 -1,134.75 -1,942.25 -628.25 -238.50 -79.50 -79.50 -1,728.25
TOTAL					-18,666.50
02/04/2026	31814	101.01 · General - Fulton 8380	Western CC Chamber of Commerce	INV 7715	
		406.46 · Mtgs, Conferences, Educ		Membership dues	-195.00
TOTAL					-195.00
02/04/2026	31815	101.01 · General - Fulton 8380	The Daily Local	Annual Subscription	

East Brandywine Township General Fund Check Detail January 15 through February 4, 2026

Date	Num	Account	Name	Memo	Paid Amount
		410.24G · Publications		52 weeks digital ad free annual subscription	-343.00
TOTAL					-343.00
02/04/2026	31816	101.01 · General - Fulton 8380	A & Z 2025 Lincoln Corp	INV 353	
		410.243 · Vehicle Maint - Repair + Wash		PD Veh wash	-20.00
TOTAL					-20.00
02/04/2026	31817	101.01 · General - Fulton 8380	Ramsay's Automotive	INV 44866, 44873	
		410.243 · Vehicle Maint - Repair + Wash		INV 44866 2022 Ford Interceptor flex pipe	-294.50
		410.243 · Vehicle Maint - Repair + Wash		INV 44873 2021 Ford Interceptor oil change	-52.00
TOTAL					-346.50
02/04/2026	31818	101.01 · General - Fulton 8380	Comcast Cable	8499-10-096-0023819	
		406.27 · IT + Broadband		PD Cable 2/1 - 2/28/2026	-10.48
TOTAL					-10.48
02/04/2026	31819	101.01 · General - Fulton 8380	Wilson Oil & Propane	114245 INV 11603494	
		409.23 · Heating Fuel		Admin Propane (Heating oil)	-747.70
TOTAL					-747.70
02/04/2026	31820	101.01 · General - Fulton 8380	Wastequip	INV 20INV000866976	
		409.20 · Bldg Supplies		INV 20INV000866976 (Solid Waste reimbursement after taxes...	-39,200.00
TOTAL					-39,200.00
02/04/2026	31821	101.01 · General - Fulton 8380	Lumichron	INV L5110	
		451.74A · Parks + Rec Improvements-Staff		Park clock parts + shipping	-1,500.00
TOTAL					-1,500.00
02/04/2026	31822	101.01 · General - Fulton 8380	Schwaab Inc	INV 4951988	
		403.24 · Tax Collection Operations		Date stamp (tax collector)	-83.95
TOTAL					-83.95
02/04/2026	31823	101.01 · General - Fulton 8380	iManaged Inc	(3) INV	
		406.27 · IT + Broadband		INV 124476-i Twp iManaged Gold	-854.45
		406.27 · IT + Broadband		INV 124571-i Twp Huntress	-85.50

9:54 AM

02/02/26

East Brandywine Township
General Fund Check Detail
January 15 through February 4, 2026

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
		406.27 · IT + Broadband		INV 124501-pa Twp PA Backup	-360.00
TOTAL					-1,299.95

Volunteer Application Form

Please take a moment to review each committee's meeting schedule to ensure you would be able to attend. The meeting times may be reviewed using [this link](#). If you prefer to download and print a PDF form, you may find one [here](#).

Applicant Name*	Wesley Wolf
Address*	8 Red Maple Drive
Telephone*	[REDACTED]
E-Mail Address*	[REDACTED]
Employer	BL Companies, Inc.
Occupation	Biologist

Check the box next to the Boards, Commissions, or Committees of interest to you. *

- | | |
|--|---|
| <input type="checkbox"/> Bondsville Mill Park Committee | <input type="checkbox"/> Parks & Recreation Board |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Authority | <input type="checkbox"/> Trails Committee |
| <input checked="" type="checkbox"/> Open Space Committee | <input type="checkbox"/> Youth Aid Panel |
| <input type="checkbox"/> Ordinance Task Force | <input type="checkbox"/> Zoning Hearing Board |
| <input type="checkbox"/> East Brandywine Foundation | <input type="checkbox"/> Traffic Impact Committee |
| <input type="checkbox"/> Agricultural Security Area Advisory Committee | <input type="checkbox"/> Budget Committee |

Please check the box next to any Boards, Commissions, or Committees you currently serve on. **Please select "None" if you are not currently on a Board, Commission, or Committee.***

- | | |
|--|---|
| <input type="checkbox"/> Bondsville Mill Park Committee | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Municipal Authority | <input type="checkbox"/> Youth Aid Panel |
| <input type="checkbox"/> Open Space Committee | <input type="checkbox"/> Zoning Hearing Board |
| <input type="checkbox"/> Ordinance Task Force | <input type="checkbox"/> Traffic Impact Committee |
| <input type="checkbox"/> East Brandywine Foundation | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Agricultural Security Area Advisory Committee | <input checked="" type="checkbox"/> None |
| <input type="checkbox"/> Parks & Recreation Board | |

Briefly describe why you wish to serve on these Boards, Commissions, or Committees.*

I'm interested in being part of the effort to preserve remaining natural areas of the township.

Describe your qualifications and/or skills which would benefit these Boards, Commissions, or Committees *



I have 38+ years of experience working as an environmental consultant with emphasis on a natural resources area of expertise. I have worked extensively with both private citizens, developers and energy companies along with large commercial developers. I believe I can offer insight to the committee on natural features and also serve our community.

Do you reside in East Brandywine Township?*

Yes No

Attach Resume Here (Optional).

[Wolf_Wesley 2025-10 Update.pdf](#)

* indicates required fields.



EAST BRANDYWINE TOWNSHIP

1214 Horseshoe Pike, Downingtown, PA 19335 • 610-269-8230 • Fax: 610-269-4157 • www.eBrandywine.org

Application Form

Township Boards, Commissions, and Committees

Date: JAN 14, 2026

Applicant Name: JOHN (JACK) S. OUSEY

Home Address: [REDACTED]

City: DOWNINGTOWN, PA ZIP: 19335

Home Phone: [REDACTED] Work Phone: () N/A

Employer: RETIRED FROM HEALTHCARE IT INDUSTRY (39 YRS)

Occupation: PREVIOUSLY SOFTWARE ENGINEER, PROJECT + PRODUCT MGR

E-Mail Address: [REDACTED]

FAX: () N/A Cell Phone: [REDACTED]

Check the box next to the Board/Commission/Committee of interest to you. Please take a moment to review each committee's meeting schedule at to ensure you would be able to attend. The meeting times may be reviewed at: <http://ebrandywine.org/197/Township-Public-Meetings>.

- | | |
|--|--|
| <input type="checkbox"/> Bondsville Mill Park Committee | <input type="checkbox"/> Parks & Recreation Board |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Authority | <input checked="" type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Open Space Committee | <input type="checkbox"/> Youth Aid Panel |
| <input type="checkbox"/> Ordinance Task Force | <input type="checkbox"/> Zoning Hearing Board |
| <input type="checkbox"/> East Brandywine Foundation | <input type="checkbox"/> Traffic Impact Committee |
| <input type="checkbox"/> Agricultural Security Area Advisory Committee | <input type="checkbox"/> Budget Committee |

← might be interested. want to check a meeting out first and understand its charter.

Please check the box next to any Boards/Commissions/Committees you currently serve on.

- | | |
|--|---|
| <input type="checkbox"/> Bondsville Mill Park Committee | <input type="checkbox"/> Parks & Recreation Board |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Municipal Authority | <input type="checkbox"/> Trails Committee |
| <input type="checkbox"/> Open Space Committee | <input type="checkbox"/> Youth Aid Panel |
| <input type="checkbox"/> Ordinance Task Force | <input type="checkbox"/> Zoning Hearing Board |
| <input type="checkbox"/> East Brandywine Foundation | <input type="checkbox"/> Traffic Impact Committee |
| <input type="checkbox"/> Agricultural Security Area Advisory Committee | <input type="checkbox"/> Budget Committee |

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Briefly describe why you wish to serve on this Board/Commission/Committee:

RETIRED EARLY SINCE APRIL 2025 AND HAVE THE TIME TO PARTICIPATE IN LOCAL GOVERNMENT OPERATIONS. ALWAYS HAD WANTED TO HELP, NOW I HAVE THE TIME.

Describe your qualifications and/or skills which would benefit this Board/Commission/Committee:

I HAVE BEEN A PAST PROJECT MANAGER AT PREVIOUS EMPLOYER. HAVE HIKEED AND BIKEED NUMEROUS TRAILS OVER MY LIFETIME. NEWER MEMBER OF CHESTER COUNTY TRAIL CLUB. I KNOW THE TOWNSHIP GEOGRAPHY WELL. LIVED HERE FOR 20+ YEARS, MY WIFE SINCE THE 1970'S. FOR POSSIBLE BUDGET COMMITTEE, I HAVE BEEN TREASURER FOR ST. JOE'S KNIGHTS OF COLUMBUS ~~THE~~ FOR MANY YEARS. FAMILIAR WITH CREATING, REPORTING, AND AUDITING BUDGETS.

Please add additional pages and/or a current resume as needed.

Do you reside in East Brandywine Township?

Yes

No

Do you hold an elected or appointed public position or office?

Yes

No

If "Yes," what position or office? _____

Please Return To:
East Brandywine Township
c/o Lisa Taraschi, Township Secretary
1214 Horseshoe Pike
Downingtown, PA 19335



PROPOSAL FOR PROFESSIONAL SERVICES

Date: January 26, 2026
Proposal Name: 2026 NPDES MS4 Permit Support Services
Client Name: East Brandywine Township
Client Address: 1214 Horseshoe Pike
Downingtown, PA 19335
Project Number: 0228-26-000007 - REV 2

Cedarville Engineering Group, LLC (CEG) is pleased to submit our proposal for continued support of East Brandywine Township's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit Activities.

PROJECT UNDERSTANDING AND BACKGROUND

The Township has an NPDES Permit (PAI130524) For Stormwater Discharges from Small MS4s that requires that the municipality maintain, implement, and enforce comprehensive Stormwater Management Programs designed to reduce the discharge of pollutants from the MS4 to the maximum extent practicable, to protect water quality, and to satisfy the appropriate water quality requirements of the Clean Water Act and Pennsylvania Clean Streams Law. To accomplish this, Best Management Practices (BMPs) under the following six (6) Minimum Control Measures (MCMs) must be implemented:

1. Public Education and Outreach
2. Public Involvement and Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Runoff Control
5. Post-Construction Stormwater Management in New Development and Redevelopment
6. Pollution Prevention/Good Housekeeping

In addition to the MCMs, East Brandywine Township must follow the NPDES MS4 permit requirements below:

- **APPENDIX E:** Impaired Waters Pollution Reduction Plan for Culbertson Run, UNT to Beaver Creek.



Cedarville Engineering Group, LLC
Pennsylvania | Florida

P: 610-705-4500 E: info@CedarvilleEng.com

CedarvilleEng.com



- Compliance with state and federal requirements must be demonstrated through the submission of an Annual MS4 Status Report due by September 30th of each year.
- East Brandywine Township NPDES Individual MS4 Permit (PAI130524). It is anticipated that a revised permit will be issued to all Permittees effective October 24, 2026.

SCOPE OF SERVICES

CEG’s experienced water resources professionals will assist the township in maintaining compliance with state and federal requirements of the MS4 Permit through completing activities relating to the Minimum Control Measures (MCMs), and the TMDL/Pollutant Reduction Plan (PRP). Ultimately, the work completed through these requirements will raise awareness of stormwater as a source of pollution throughout the Township; and clearly describe actions that are being taken to improve surface water quality within the Township.

CEG’s scope of work for the 2026 reporting year is described in the sections below.

1.0 PRESENTATIONS AND TRAINING

Public Presentation

Under MCM 1 and MCM 2, Permittees are required to educate their public and solicit their participation. To meet the MCM 2 requirement of public involvement, municipalities typically discuss stormwater related issues at a public meeting. To meet this requirement CEG will present on MS4 at a Township Supervisor meeting within the reporting period.

Employee Training

MCM 6 Good Housekeeping, Pollution Prevention requires Permittee to provide training to applicable staff annually. CEG will deliver in-person training to all available Township Staff. Typically, the training is solely delivered to Public Works, but it is encouraged to extend an invitation to Township Police given they may respond to stormwater related issues. The training will consist of a PowerPoint presentation covering an overview of the Stormwater Management Program including illicit discharge detection and elimination, dry weather outfall screening, and good housekeeping practices for municipal activities and facilities. A field component will be incorporated to include a mock garage/township facility inspection. Employee training must be completed at least once per year and documented in the Annual MS4 Status Report, including the names of attendees and topics covered; this will satisfy MCM #6, BMP #3 of the NPDES MS4 permit.

Deliverables

- Staff Training
- Public Presentation

2.0 GIS MAPPING

The NPDES MS4 Permit requires that the entire storm sewer collection system within the Permittee’s jurisdiction that are owned or operated by the Permittee be mapped (including roads, inlets, piping, swales, catch basins, channels, and any other components of the storm sewer collection system); this includes privately-owned components of the collection system



where conveyances or BMPs on private property receive stormwater flows from upstream publicly owned components. CEG will update the Township’s GIS mapping to include any new land development stormwater infrastructure as well as Post Construction Stormwater Management (PCSM) to comply with MCM #3 and BMPs #2 and #3 of the NPDES MS4 Permit. CEG will provide an updated PDF of the Township’s MS4 Infrastructure Map and updated PDF of the Township’s PCSM BMP inventory for submission with the Annual MS4 Status Report.

Deliverables:

- MS4 Infrastructure Map
- MS4 PCSM BMP Map

3.0 POST CONSTRUCTION STORMWATER MANAGEMENT (PCSM) BMP INSPECTIONS

The Township is required to ensure adequate operation and maintenance (O&M) of all PCSM BMPs listed in the approved inventory under MCM #5, BMP #3 of the NPDES MS4 Permit for Stormwater Discharges Associated with Construction Activities approved since March 10, 2003. The 2025 inventory lists eighty-five (85) PCSM BMPs. CEG will perform an inspection that includes a site visit, photographs, and customized report with recommendations for corrective actions if deficiencies are noted. A final report summarizing the results of the PCSM BMP screenings, including individual inspection forms will be provided to the Township.

Deliverables:

- Post-Construction Stormwater Management (PCSM) BMP inspection forms, results, and report.

4.0 PRIORITY OUTFALL & DRY WEATHER FLOW SCREENING

Under MCM 3, Illicit Discharge Detection and Elimination, the Township is required to inspect regulated outfalls that drain priority areas annually. The state also required that outfalls exhibiting dry weather flow from non-priority areas be screened annually. East Brandywine Township currently has two (2) outfalls draining priority areas identified through a 2018 investigation and seven (7) of the total seventy-three (73) outfalls discharging dry weather flow observed in 2025. CEG will perform priority outfall screening of these sixty-eight (68) outfalls to ensure compliance with the MS4 permit. Findings will be documented on dry weather outfall screening forms and summarized in a screening report.

Deliverable:

- Priority Outfall & Dry Weather Flow Screening Report

5.0 ANNUAL MS4 STATUS REPORT

CEG will prepare the Annual MS4 Status Report and supporting information for submittal to PA DEP on behalf of the Township. All updated/revised information and supporting documents relating to the Stormwater Management Program will be included with the Annual Report as required by the MS4 Permit. This includes written programs, outfall field screening reports and photographs, PCSM BMP inspection reports and photographs, public meeting documentation,



employee training documentation, TMDL status, etc. A summary of activities will be included in the Annual MS4 Status Reporting form.

The Township will provide documentation to CEG for any activities related to compliance with the Permit for inclusion in the Annual Report.

Deliverable:

- Annual MS4 Status Report

6.0 COMPLIANCE ASSISTANCE

CEG will allot time to meet, coordinate, and correspond with the Township and/or partnership associations. This task includes quarterly meetings with Township staff to discuss progress. CEG will also perform a mock inspection of the municipal facility to support the requirements of MCM 6 (Pollution Prevention and Good Housekeeping) and provide feedback on improvements. Additionally, 8 hours of assistance time is included to allow staff to address individual compliance issues that may arise.

Deliverables:

- Mock Inspection (MCM 6)
- Quarterly Meetings
- Eight (8) hours of compliance assistance

7.0 GRANT WRITING ASSISTANCE

Utilizing the 2025 Growing Greener Plus Grant Application submission, CEG will resubmit an application on behalf of the Township to the Growing Greener Plus Grant Program to obtain additional funds to implement the Culbertson Run floodplain restoration project. This application will include those materials listed as necessary in the latest Growing Greener Plus program guidelines: the online single application, project narrative, budget summary, task, and deliverable budget worksheets (for both design and construction), project maps, land use planning forms, and coordination with local and county agencies. CEG will coordinate a pre-application meeting with PA DEP as required.

Deliverable:

- 2026 Growing Greener Plus Program application

PRINTING AND REPRODUCTION

Deliverables will be provided in a PDF format unless otherwise specified. The cost of the printing and reproduction will be billed according to the attached rate schedule should physical copies be required by the client or for submission.



APPLICATION AND REVIEW FEES

The client will be responsible for all municipal, county, and other agency applications and review fees. The client will be notified of such fee amounts before the submittal of applications.

REVISIONS

CEG will make every effort to generate a complete design upon initial submission of the preliminary plans and permitting applications. However, it is customary to receive review letters from the permitting agencies requesting revisions to such applications. The scope of this contract expressly excludes major plan revisions required as a result of design changes requested by the agencies that do not comply with 1214 Horseshoe Pike ordinances (and so authorized by the Client).

ADDITIONAL PROFESSIONAL SERVICES

In addition to the specific services described above, the need for evaluations or services performed by professionals in other areas of expertise may arise due to your project's direction or requests made by municipal or agency officials. These services may include traffic studies, mechanical design of facilities, etc. We will advise you of the necessity of obtaining additional services from other consultants to complete your project. In such instances, we can provide you with recommended consultants. We will subsequently coordinate directly with the consultant of your ultimate choice. Costs for these services are not included within the scope of this contract, nor are any extensive efforts on the part of CEG in coordinating these consultants unless stated otherwise.

PROPOSAL COSTS

CEG is prepared to offer the services described above for the following **Fixed Fee**.

Task 1: Presentations & Training	\$6,000.00
Task 2: GIS Mapping	\$4,500.00
Task 3: PCSM BMP Inspections	\$9,200.00
Task 4: Priority Outfall & Dry Weather Screening	\$7,300.00
Task 5: Annual MS4 Status Report	\$5,500.00
Task 6: Compliance Assistance	\$9,100.00
Task 7: Grant Writing Assistance	\$2,500.00
Total Contract Price	\$44,100.00

SCOPE CHANGES AND EXCLUSIONS

CEG has prepared a complete and itemized scope of services anticipated to obtain project approvals. During the ordinary course of plan and document preparation and review by municipal officials and other agencies, minor revisions are expected and will be addressed as indicated above. Occasionally, a municipality or permitting agency will request or require plan revisions that are substantially beyond the normal scope or are in addition to ordinance or permit



requirements. Additionally, some circumstances may arise that would require additional work to be completed beyond the scope of this contract that are beyond CEG's control. In such instances, we will immediately notify you of any substantial modifications to the scope. We will not proceed with any out-of-scope work or incur charges beyond the scope of this contract without your prior written consent and an understanding of how the additional costs associated with such changes will be handled.

The following list of exclusions shall not be considered conclusive or finite but is provided simply as a summary of the explicit exclusions noted above:

- Reviewing the municipal stormwater webpage as required by PA DEP and updating as necessary (including checking to ensure all links are functioning and that there is a phone number listed to report illicit discharges). Distributing and publishing stormwater educational material as required by MCM #1 (Public Education and Outreach) and MCM #3 (Illicit Discharge Detection and Elimination).
- Notifying the County Conservation District within five (5) days of receiving a permit application involving greater than 1 acre of earth disturbance (MCM #4 Construction Site Runoff).
- Providing CEG with documentation for any MS4 related activities for annual reporting purposes.
- Implementing the BMPs proposed in the TMDL Implementation Plan within five (5) years of approval.
- Documenting and tracking illicit discharge reports and other stormwater-related complaints.
- Documenting municipal facility and operations O&M self-inspection and record-keeping.
- Administering and enforcing the Township Stormwater Ordinance.

CHANGES IN REGULATIONS

This proposal has been assembled based on current ordinances, application procedures, and permitting regulations as of the above contract date. As the land development process is ever-changing, we reserve the right to alter our contract pricing should such occur after the date of the contract, which would impact the project scope or level of effort. We make it a priority to stay abreast of industry regulations. We will notify you when we become aware of pending or actual changes that could impact the scope of work and the associated contract price. We will not proceed with any work under contract for which costs could deviate from the original contract amount due to changes in industry regulations without prior notice and your authorization to proceed under the new rules.

PROPOSAL ACCEPTANCE PERIOD

This contract will become null and void if it is not accepted within sixty (60) days from the date CEG issues it.



TERMS AND CONDITIONS

The standard terms and conditions attached hereto, which are now made a part of this contract by reference, shall govern this contract.

PROJECT BILLING

CEG will provide team billing monthly. The bill will reflect the effort shown by our professionals within a given task. The estimated fees are based on experience. There may be occasions where one task overlaps with another. Payment on invoices is due in thirty (30) days.

PROPOSAL ACCEPTANCE

By signing and returning the Authorization to Proceed, I certify that I have read the preceding Proposal for Professional Services, including all referenced attachments, and that the Terms and Conditions of said Proposal, including fees, are satisfactory.

Should you have any questions regarding this proposal, please contact me or Max Yocum, CEG's Team Lead, directly at 610-705-4500.

Best Regards,

Cedarville Engineering Group, LLC

Amanda Reitbauer
Project Manager

Max Yocum
Environmental Team Lead

Attached: General Conditions
Schedule of Expenses



AUTHORIZATION TO PROCEED

I have read the **January 26, 2026** proposal by Cedarville Engineering Group, LLC (CEG) and the Standard Terms and Conditions for Professional Services in the matter of the **2026 NPDES MS4 Permit Support Services** and, at this moment, authorize CEG to proceed with the work. I fully understand and agree that this authorization now commits the Owner to retain CEG for the scope of work, fee, and general conditions described in CEG's proposal and cited herein. It is my understanding that CEG will proceed with the work upon receipt of this authorization to proceed.

SIGNATURE: _____

NAME: _____

TITLE: _____

COMPANY: _____

DATE: _____

As used herein, the terms "we", "our" or "CEG" refer to Cedarville Engineering Group, LLC; the terms "you", "your" or "Client" refer to the Client identified in the CEG Proposal; and the term "Agreement" refers to the contract between CEG and the Client consisting of: the CEG Proposal accepted by the Client with any attachments referred to therein and these Standard Terms and Conditions for Professional Services.

1. **PROJECT AND SCOPE OF SERVICES.** The project which is the subject of the Agreement between us and the Scope of Services we agree to provide is set forth in the CEG Proposal accepted by you. The Scope of Services may not be enlarged or relaxed except as modified in writing and agreed to by us.

2. **STANDARD OF CARE.** We will exercise that degree of care and skill ordinarily exercised under similar circumstances by members of our profession performing similar services and practicing in the same or similar locality at the time that the services are performed. We will comply with applicable Federal, State and local laws, rules and regulations. No warranty, either expressed or implied, is made or intended.

Environmental site assessments, unless otherwise agreed, will be performed according to the standards set forth in the Standard Practice for Environmental Site Assessments, (ASTM Designation E-1527-00 and 1528-00) as applicable. In particular, but without limitation, the principles, explanations and limitations set forth in Section 4.5 of the Standard Practice, are applicable to the services to be provided.

3. **RIGHT OF ENTRY.** You will provide access and the right of entry to the site of the work for our employees and subconsultants in order to perform the required services.

You or your agents or others with whom you have a business relationship are now and will remain in control of the site. We do not assume any responsibilities or liabilities with respect to the site.

While performing our services, we and our subconsultants will take reasonable precautions to minimize damage or disturbance. However, it is understood by you that in the normal course of providing the services under the Agreement, some damage may occur, the repair of which is not part of our services.

If, because of your failure to provide access to the site of the work, we encounter lost time or unanticipated expenses, you shall reimburse CEG for those expenses and compensate CEG for the lost time as Additional Services pursuant to Paragraph Eleven hereof.

4. **UNANTICIPATED CONDITIONS.** Hazardous substances or conditions may exist at a site where there is no reason to believe they could or should be present. If during the performance of our services, any unforeseen hazardous or potentially hazardous substances or conditions, or other unforeseen conditions or occurrences are encountered, which in our sole judgment significantly affect or may affect the services, the risk involved in providing the services, or the recommended Scope of Services, we will promptly notify you.

You and we agree that the discovery of such unanticipated conditions constitutes a significant change in the Scope of Services.

Based on our evaluation of unanticipated conditions, we may: a.) If applicable, in our sole judgment, complete the original Scope of Services in accordance with the procedures originally intended in the Proposal; b.) Stop work pending agreement with you to modify the Scope of Services and Schedule of Fees as required by the previously unforeseen conditions and occurrences; and c.) Terminate the services effective on the date specified by CEG in writing.

You waive any claim against CEG and agree to indemnify and defend and hold CLIENT REPRESENTATIVE harmless from any claim of liability for injury or loss arising from the encountering of unanticipated hazardous materials or suspected hazardous materials.

5. **CONFIDENTIALITY.** We will not intentionally divulge information regarding the Proposal, services or reports, which you designate as confidential, except to you or parties designated by you or in response to subpoena or other similar governmental demands. If, in our sole opinion, site conditions represent a threat to the public health or an environmental hazard, we will so advise you in order that you may diligently notify appropriate authorities. If you fail to act in a responsible manner, we, as professionals licensed by the State to protect public safety and health, must notify the appropriate authorities. You waive any claim against CEG and agree to defend, indemnify and save CEG harmless from any claim or liability arising from conditions or notifications of conditions at the site. Information which is in the public domain or which is provided to CEG by third parties is not considered confidential. You authorize CEG to identify you as a Client and use photographs or illustrations of the project and non-confidential information in any sales or marketing literature.

6. **OWNERSHIP AND USE OF DOCUMENTS.** The documents prepared by CEG as instruments of service shall remain the property of CEG.

You agree that any documents or services provided are for your exclusive use in connection with the current Project and are not intended for any other

use or for the benefit of any other parties or persons. You will hold CEG harmless from any costs we entail due to the reliance of other parties upon the documents provided or due to the use of the documents other than on the current project.

You agree that all documents furnished to you or your agents will be returned upon demand and will not be used by you for any purpose whatsoever if payment is not current. Provided payment is current, you are authorized and licensed to use, reproduce and publish any such documents in connection with the current project.

Except for the use described in this section, we assert our exclusive copyright with regard to the plans, designs and reports provided.

We will retain all pertinent records relating to the services performed for a period of five (5) years following completion of our services.

7. **DELIVERABLES.** Unless the Project Scope of Services specifically provides that deliverables be prepared in a computer generated format or other specific format, we reserve the right to prepare any required documents in a fashion chosen by CEG.

If the Project Scope of Services provides for deliverables in a non-specific computer generated format, we will prepare them using the system and software most readily available in our firm at the time the services are rendered. Our then current standards for preparation of deliverables in a computer format will be utilized.

We may be able to prepare documents using your system and standards if specifically provided for in the Project Scope of Services. These requirements must be provided in advance so that allowances can be made in the project fee to accommodate these special requirements.

Normally, computer files are not considered deliverables. If specifically requested, computer files can be provided subject to the following conditions: a.) You must execute our Standard Electronic Media Release Form in advance of receiving any files; b.) Depending on the technology available at the time, we reserve the right to encrypt the supplied files in such a fashion that a record will be made of alterations to the file after delivery and/or of the number of copies made of said files; c.) It is understood that the files requested are for record purposes only. Any unlicensed use or reuse of the documents without our knowledge and written consent will constitute a violation of our copyright (see Paragraph Six); d.) Since we have no control over the storage of the computer files and since the files deteriorate over time and can be damaged in many ways, we accept no responsibility for the continued accuracy and integrity of the files after delivery; and e.) Only original plans and reports of the most recent date bearing the signature and embossed seal of the signing professional will be considered documents of record in any legal proceedings.

8. **INSURANCE.** CEG represents that it and its agents, staff and subconsultants are protected by Workers Compensation insurance and that CEG has coverage under Comprehensive General Liability, Excess Liability, Automobile Liability and Professional Liability insurance policies which it deems to be adequate. Certificates for all policies of insurance will be provided to the Client upon request.

9. **INDEMNIFICATION.** CEG shall indemnify, defend and hold harmless you, your employees, officers and agents from all liability, claims, suits, losses, damages, costs and demands, including cost of defense, on account of bodily injury, including death, or property damage, sustained by any person or entity not a party to the Agreement, arising out of or connected with the performance of the services under this Agreement, to the extent such injury, death or damage is caused by the negligence of CEG; provided, however, that CLIENT REPRESENTATIVE's liability under this indemnity shall be limited to and not exceed the limits of liability set forth in Paragraph Ten hereof, when the limitations of paragraph Ten are applicable to and are referenced in a particular Proposal.

You shall indemnify, defend and save harmless CEG, its officers, agents, employees and subconsultants from and against all claims, liability, suits, losses, damages, costs and demands, including cost of defense, on account of bodily injury, including death, or property damage, sustained by any person not a party to the Agreement, arising out of or connected with the performance of the services under the Agreement, to the extent such claims:

1) exceed the proportion which proximately results from the negligent acts, errors or omissions of CEG, or 2) do not result from the sole negligence of CLIENT REPRESENTATIVE and are made by a contractor or subcontractor employed by you, or by their employees or agents, or arise because of errors, omissions or inaccuracies in documents or information provided by you or, in consideration of the unforeseeable nature of the tasks involved in pollution-related services, the unavailability of insurance to comprehensively cover the risks involved at reasonable cost and the limited involvement of CEG, arise from pollution-related services (as defined herein) provided under this agreement.

Claims arising from pollution-related services are claims which arise out of, or are alleged to arise out of, an actual, alleged or threatened discharge, dispersal, release or escape of pollutants, and/or any directive to test for, monitor, clean-up, remove, contain, treat, detoxify or neutralize pollutants and/or any failure to conform to regulatory requirements related to siting, operation, maintenance or remediation or any property, operation or facility in which you, or others with whom you have a business relationship, have an interest and/or any services related to environmental assessment or remediation. "Pollutants" means any solid, liquid, gaseous, or thermal irritant or contaminant, including smoke, vapors, soot, fumes, acids or alkalis, chemicals and waste.

It is understood and agreed that a portion of the obligation you assume above is a broad form indemnification requiring indemnification and assumption of defenses based upon the relatedness or alleged relatedness of claims, demands, liability, suits, losses, cost or expenses to the project or our scope of services. Neither the indemnification nor the assumption of defense obligation is dependent on your fault. We are entitled to this indemnification and the assumption of defense by you regardless of whether we are partially responsible for the claim, demand, liability, suit, loss, cost and expense. Only if we are solely responsible for the claim, demand, liability, suit, loss, cost and expense would we not be entitled to indemnification and/or to the assumption of our defense by you.

10. LIMITATION OF LIABILITY. When the limitations of this paragraph are referenced in a particular Proposal, and notwithstanding any provisions to the contrary, our total liability to you, except to the extent the liability is covered by the proceeds of any insurance provided pursuant to Paragraph Eight hereof, arising out of or related to the performance of services under the Agreement, whether based in contract, tort, strict liability or otherwise, shall not exceed, in the aggregate, the greater of: a) \$50,000 or b) the sum of fees for professional services paid under this Agreement.

The provisions of this paragraph, providing for limitations of our liability, shall survive the expiration, cancellation or termination of the Agreement.

11. CONSEQUENTIAL DAMAGES. In no event shall CEG be liable in contract or tort or otherwise to you or your insurers for any loss of delayed or diminished profits or revenues or opportunities, losses by reasons of shutdown or inability to utilize or complete any project or any other incidental, special, indirect or consequential damages of any kind or nature resulting from our performance or failure to perform under the Agreement.

12. COMPENSATION. You shall compensate CEG, at the rates and in accordance with the payment terms identified in the Schedule of Fees in the Proposal. Unless otherwise provided in the Proposal, compensation for services shall be based on the Schedules of Hourly Billing Rates and Miscellaneous Charges current at the time services are performed.

Any lump sum and per unit fees shall be annually adjusted beginning 365 days from the date of the Proposal on the basis of the Engineering News Record Skilled Labor Index based upon the U.S. Twenty Cities Average, with the index value on the date of the Proposal as a base.

Construction survey services or stakeout assignments associated with the Project will be provided subject to the following conditions: a.) On demand services cannot normally be provided. All construction stakeout services will normally be scheduled a minimum of 72 hours in advance; and b.) Construction stakeout services not assigned a specific billing method in the Scope of Services and Schedule of Fees will be billed on a per diem or hourly basis with a daily charge to be set at the time the services are initially requested. The minimum charge will be one full day. Normally, final and complete payment is due prior to the delivery of the final work product resulting from the services to be performed under the Agreement. Unless otherwise provided in the Proposal, we may bill you periodically for services performed. Bills will be rendered not more often than monthly and will be due when rendered. Bills become overdue thirty (30) days after being rendered and will accumulate interest at 1% per month from the date of billing. Current payment according to this paragraph is a condition precedent to our obligation to provide services under this Agreement. We retain the right to suspend services if any payments are overdue or if you otherwise fail to pay CLIENT REPRESENTATIVE in accordance with these terms.

13. WITNESS FEE. In the event we are served with a subpoena or otherwise required by issuance of any other rule or decision to attend a

deposition, arbitration, mediation or other judicial or administrative proceeding, and give testimony regarding any matter related to our services on the Project, you shall pay CEG a fee for the actual hours expended at such proceeding and in preparation therefor and in travel to and from the site of such proceeding as Additional Services pursuant to Paragraph Twelve hereof.

If your account is not current, we shall not be obligated to appear and testify on behalf of you in any proceeding and you hereby waive all rights to compel any employee or officer of CEG to appear and testify at any such proceeding through the issuance of a subpoena or otherwise. This provision shall survive the expiration, cancellation or termination of the Agreement.

14. RESPONSIBILITY DURING CONSTRUCTION. If our Scope of Services includes construction administration or observation services, we will endeavor, when performing the services required, to observe the progress and quality of the executed work of contractor(s) and determine in general if such work is proceeding in accordance with the requirements of any approval or of the contract documents. We shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of such work. We shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by contractors or the safety precautions and programs incident to the work of contractors. Our efforts will be directed toward providing a greater degree of confidence for you that completed work of contractors will conform to the contract documents, however, we shall not be responsible for the failure of the contractors to perform the work in accordance with the contract documents. During site visits and on the basis of on-site observations, we shall keep you informed of the progress of the work and shall endeavor to guard you against defects and deficiencies in such work.

15. WAIVER OF SUBROGATION. You and we mutually waive our rights of subrogation against each other for damages covered by liability insurance. This mutual waiver extends to our contractors, subcontractors, consultants and subconsultants.

16. FORCE MAJEURE. We shall not be responsible or liable for any delays in the performance of services due to natural disasters, civil or political disturbances, supplier or vendor labor disputes or other causes beyond our control.

17. INDEPENDENT CONTRACTOR. Unless otherwise provided in our proposal, CEG is and shall be an independent contractor in the performance of services covered by the Agreement, maintaining complete control of its employees and operations and neither CEG nor anyone employed by CEG shall be the agent, representative, employee or servant of the Client in the performance of the services covered by this Agreement.

18. ASSIGNMENT. Neither CEG nor the Client shall assign or transfer their interest in the Agreement without the written consent of the other. However, nothing contained in this paragraph shall prevent CEG from employing such consultants, associates or subconsultants as CEG may deem appropriate.

19. GOVERNING LAW: DISPUTE RESOLUTION. The Agreement shall be construed and governed in accordance with the laws of the state in which the project is located, and any disputes under this Agreement shall be heard in a court of competent jurisdiction in the state in which the project is located. Any disputes shall first be submitted to mediation, where each party shall pay its own costs and half of the mediator's fees.

20. SEVERABILITY. If any provision contained herein is held to be unenforceable by a court of law or equity, the Agreement shall be construed as if such provision did not exist and the unenforceability of such a provision shall not be held to render any other provision of the Agreement unenforceable.

21. SUCCESSORS AND ASSIGNS. The covenants and agreements contained herein shall apply to and inure to the benefit of and be binding upon the parties hereto and upon their respective assigns and successors.

22. ENTIRE AGREEMENT. The Agreement constitutes the entire Agreement between CEG and you. All previous representations relative thereto, either written or oral, are hereby annulled and superseded. No modification of these Terms and Conditions shall be binding on either party unless it is in writing and is signed by authorized officers of the parties.

23. TERMINATION. The Agreement may be terminated by completion of our services, by mutual consent of both parties at any time or by either party upon ten (10) days written notice. If the Agreement is terminated, you agree to pay CEG for the services performed to the date of termination of service plus reasonable cost of services and direct expenses necessary to document, archive and/or transfer to others, project information or if you so authorize, to complete work-in-progress.



SCHEDULE OF EXPENSES

Photocopies.....	0.25 per copy
Plotter Reproduction.....	2.00 per square foot
Other Reproduction.....	Square foot rate subject to type of material used
Transportation Expenses.....	Prevailing IRS Rate
Other Direct Costs.....	Cost plus 15% to include, but not limited to subcontractors, supplies and other materials



Bondsville Mill Park

Construction Crew Priorities and Objectives

Overview:

We are asking for a return of the overall project planning, decision making, and execution for construction to that which has been historically used for the Park project. Our reasoning is based on constantly changing construction requests by various committees and the different leaderships in the last year. We are recommending all construction Objectives and Priorities and Specifications to be determined by the experienced construction crew and communication limited to a monthly report to the Bondsville Mill Committee.

We feel this procedure would help eliminate confusion, allow for efficient construction, and set priorities consistent with facility construction needs in lieu of various individual desires. We would be able to focus on sound construction techniques, sequencing, and controlled scheduling which has previously worked to the benefit of Bondsville Mill Park it. All executed work will fall within the supervisors approved budget.

Priorities: Scope of 2026 work

SURVEY: Conduct a thorough building envelope survey.

Additional Notes at conclusion will provide further clarification of potential line-item costs associated with “survey” and clarification of what the volunteers will provide at no cost to the completion of the survey. (Blue shading in text indicates items for which Township support from the BMP budget would be requested.)

Including:

Structural evaluations of:

Mill Race

- Head flood control gates on adjacent property.
(right of way is in place for inspections and work)
- Flood control gate just ahead of bridge before transition to mill
- Flow through building and into tail race.
- Evaluation of current structural elements for support of a future water wheel.

Bridge (West Bridge to Building A)

- Structural deterioration continues to be observed
- Call for an updated Engineer evaluation for safety (use limits)**

Building A

- Assess feasibility of reinstalling storm water drain removed by path subcontractor
- Currently roof and perimeter drain north side are discharged close to footer causing some flooding in basement
- Thorough inspection of basement (water control, storage issues, insulation etc.
- Provide estimates for: Humidity control for basement and main floor.
(air conditioning alternative explored)
- Inspection and assessment of construction needs for completion of interior work.
- Inspection and assessment for some minor stonework (area accessing basement)

Building B

- Significant structural issues observed with north stone wall.
- Significant structural issues observed with south stone wall.
- Provide an inspection an assessment with recommendations for corrections.
- Inspect and provide assessments of former basement area
 - Drain system
 - Infrastructure challenges (electrical conduit condition)
- Provide proposals for stabilization of foundation and protection of infrastructure

Building C

- Complete survey of all structural components both within the footprint and adjacent issues.
 - Complete survey of all interior construction
 - Completed and anticipated
 - Complete survey of all construction requirements to complete exterior

Building D

- Two separate structures
 - Front area facing road
 - Perform a discovery phase
 - Provide results, along with suggestions
 - Pump Room
 - Important Historical significance
 - Remaining machinery covers steam to electrical conversion
 - Complete a survey of both interior and exterior
 - Purpose: to provide a thorough understanding various construction needs both structural and renovations
 - Survey roof structure
 - 80' chimney ties into pumps room construction
 - Discovery phase and then survey/inspection
 - Large Rusted out Tank on Roof (adjacent to ground entrance C)
 - Provide survey and feasibility for renovating

Building E

- Furnaces, Condensation Loops, Draft Tunnel, System, Drying Tower, and Structural issues

An extensive Survey is our top priority

- Including but not limited to:
 - Discovery excavations/probes
 - Shoring structural components (assure safe inspections)**
 - Invitations to persons who have shown extensive experience
 - We have commitments for limited charges in these assessments

Area between E and F

- Provide survey of elevator system (in advanced state of disrepair)
 - With the concept of salvaging significant components for display

Clear drain system Provides drainage from Building C through Building F
Evaluate recent “transition box” for possible modifications

2026 Objectives

Establish support for the Construction Crew to have independent decision making for Bondsville Mill Park building envelope construction to include but not limited to:
Goals, Priorities, Objectives, Specifications, Material selections, Technique and Scheduling.

Complete Survey as laid out under Priorities

If time and funds allow, finish main floor of Building A

Notes:

Monthly Construction Status Reports submitted to the Bondsville Mill Committee

Construction Codes

Provide detailed drawings for submittals to code enforcement as requested

Call for inspections as suggested by officials

Safety

Use experience of the construction crew supervisors to provide a safe and secure working environment

Potential Costs to be submitted associated with “survey”

West Bridge Engineer Examination (safety concerns)

Shoring Building “D” to facilitate safe inspections

Other: Possible lift rental to access 80’ chimney for inspection

Removal and disposal of debris inhibiting thorough inspections

Example: Dumpsters

Volunteer contributions at no cost to Township. It is correct to assume that Volunteers will provide:

Any scaffolding

Backhoe with fuel

Skid Steer with fuel

Slings, ropes, cameras, core boring samples, structural steel existing specs

**EAST BRANDYWING TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
ORDINANCE 1 OF 2026**

AN ORDINANCE OF THE TOWNSHIP OF EAST BRANDYWINE, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF EAST BRANDYWINE TOWNSHIP, CHAPTER 245, TITLED “VEHICLES AND TRAFFIC”, ARTICLE 1, SECTION 245-1 “SPEED LIMITS,” TO ADD A 25 MILE PER HOUR SPEED LIMIT FOR A SEGMENT OF OLD HORSESHOE PIKE PURSUANT TO THE PENNSYLVANIA VEHICLE CODE, INCLUDING ACT 151 OF 1998.

WHEREAS, East Brandywine Township is authorized under the Pennsylvania Vehicle Code, 75 Pa.C.S. § 101 et seq., to regulate traffic and establish maximum speed limits on Township highways; and

WHEREAS, Section 3362(a)(1.2) of the Pennsylvania Vehicle Code, as amended by Act 151 of 1998, authorizes a municipality to establish a 25 mile per hour maximum speed limit in a residential district, without the necessity of an engineering and traffic study, where the highway is a local highway, is not a numbered traffic route, and is under municipal jurisdiction; and

WHEREAS, the Board of Supervisors finds that the portion of Old Horseshoe Pike addressed herein is a non-numbered local Township highway and is located within a residential district, as that term is defined in the Pennsylvania Vehicle Code; and

WHEREAS, the Board of Supervisors finds that establishing a 25 mile per hour maximum speed limit on this roadway segment will promote public safety and the general welfare.

NOW THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Brandywine Township, Chester County, Pennsylvania, as follows:

Section 1. Section § 245-1.A, Speed limits, of the Code of Ordinances of East Brandywine Township is hereby amended by adding the following row to the existing table of streets and maximum speed limits:

Name of Road	Speed Limit (mph)	Location
Old Horseshoe Pike	25	Entire length

All other provisions, listings, and speed limits contained in § 245-1 shall remain unchanged and in full force and effect.

Section 2. All ordinances or parts of ordinances conflicting with any provisions of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

Section 3. If any sentence, clause, section or part of this Ordinance is, for any reason, found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been enacted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section 4. This Ordinance shall be effective immediately upon enactment as provided by law.

ENACTED AND ORDAINED this 5th day of February, 2026.

**BOARD OF SUPERVISORS
EAST BRANDYWINE TOWNSHIP**

ATTEST:

Francis X. Taraschi, Chairman

Lisa Taraschi, Township Secretary

Kyle P. Scribner, Vice Chairman

Emily Keller, Member