

**East Brandywine Township Board of Supervisors
Annual Organization Meeting | Monday, January 6, 2020 at 8:00 AM**

A G E N D A

NOTICE: A RECORDING DEVICE WILL BE IN USE DURING THIS MEETING

I. OPENING OF MEETING – PLEDGE OF ALLEGIANCE

II. OATHS OF OFFICE

- A. Township Supervisor Kenneth Ader.....Judge Jeffrey Valocchi
- B. Township Auditor Mike Melesky.....Judge Jeffrey Valocchi

III. APPOINTMENT OF TEMPORARY CHAIRMAN FOR ORGANIZATION MEETING

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Rules for Conduct of Public Meetings, established by Resolution 2001-08. The time allocated to each individual making a comment shall be three (3) minutes unless otherwise set by the presiding officer. Additional public comment may be granted at the discretion of the presiding officer at the conclusion of the meeting.

V. APPOINTMENT OF 2020 TOWNSHIP OFFICERS

- A. Motion to appoint _____ as Chairman for the Board of Supervisors..... S W A
- B. Motion to appoint _____ as Vice-Chairman for the Board of Supervisors..... S W A
- C. Motion to appoint **Kristin Camp** of Buckley, Brion, McGuire & Morris LLP as Township Solicitor S W A
- D. Motion to appoint **Scott Piersol** as Township Manager..... S W A
- E. Motion to appoint **Luke Reven** as Assistant Township Manager..... S W A
- F. Motion to appoint **Lisa Valaitis** as Township Secretary..... S W A
- G. Motion to appoint **Luke Reven** Interim Township Treasurer S W A
- H. Motion to appoint **Matthew VanLew** Township Roadmaster..... S W A
- I. Motion to appoint **Mark Kocsi** Chief of Police S W A
- J. Motion to appoint _____ as Supervisor Liaison to the East Brandywine Township Police Department S W A
- K. Motion to appoint **Lisa Valaitis** as Right-to-Know Officer for East Brandywine Township, the East Brandywine Municipal Authority, and the East Brandywine Fire Company S W A
- L. Motion to appoint **Luke Reven** as Assistant Right-to-Know Officer for East Brandywine Township, the East Brandywine Municipal Authority, and the East Brandywine Fire Company S W A
- M. Motion to appoint **Lt. Jeffery Yankanich** as Right-to-Know Officer for the East Brandywine Township Police Department..... S W A

- N. Motion to appoint **Lt. Jeffery Yankanich** as the Accreditation Manager for the East Brandywine Township Police Department for matters pertaining to the Pennsylvania Law Enforcement Accreditation Program S W A
- O. Motion to appoint **Scott Piersol** as Emergency Management Coordinator S W A
- P. Motion to appoint **Colin Miller** as Deputy Emergency Management Coordinator S W A
- Q. Motion to appoint **Joe Edwards** as Fire Marshal..... S W A
- R. Motion to appoint **ARRO Consulting, Inc.** as Residential Building Codes Official, Commercial Building Codes Official, and Zoning Officer with all of the enforcement and interpretation powers of the Zoning Officer, as provided by the Municipalities Planning Code and the East Brandywine Township Zoning Ordinance as amended..... S W A
- S. Motion to appoint **Pennonni Associates** as Township Engineer S W A
- T. Motion to appoint **CEDARVILLE Engineering** as Stormwater Management Engineer S W A
- U. Motion to appoint **Andreas Heinrich** as Township’s Traffic Consultant S W A
- V. Motion to appoint **Thomas Oeste** of Buckley, Brion, McGuire & Morris LLP as Planning Commission Solicitor S W A
- W. Motion to appoint **Scott Blissman** of Eckert, Seamans, Cherin & Mellott as Police Labor Attorney..... S W A
- X. Motion to appoint **Robert Wise** of RGA, Inc as Consultant to the Township Historical Commission..... S W A
- Y. Motion to appoint **David Sweet** as Township Planning Consultant..... S W A
- Z. Motion to appoint **Luke Reven** as Recycling Coordinator S W A

VI. APPOINTMENTS TO TOWNSHIP BOARDS, COMMISSIONS, AND COMMITTEES

- A. Motion to appoint **Bruce Rawlings** as a member of the Planning Commission for an additional four-year term S W A
- B. Motion to appoint **James Grisillo** as a member of the Planning Commission for the remaining one year of the four-year term vacated by Jonathan Wright..... S W A
- C. Motion to appoint **Joseph Wusinich** as a member of the Zoning Hearing Board for an additional five-year term S W A
- D. Motion to appoint **Sharon Buczala** as a member of the Historical Commission for additional four-year term..... S W A
- E. Motion to appoint **David Summers** and **Robert Smedley** to the Park and Recreation Board for an additional five-year terms..... S W A
- F. Motion to appoint **Michael Corbin** to the East Brandywine Township Municipal Authority for an additional five-year term S W A
- G. Motion to appoint **George Scherbak** to the Vacancy Board for 2020..... S W A
- H. Motion to appoint **Jason Winters, Samuel Matthews, and L. William Kay** to the Agricultural Security Area Advisory Committee S W A

- I. Motion to appoint **Kyle Scribner, Jason Winters, Kenneth Ader, Bruce Rawlings, Michael Corbin, Charles Giordano, Michael Wagoner, James Buczala, Nancy Frame, Jim Grisillo** and **Scott Piersol** as members of the Ordinance Task Force..... S W A
- J. Motion to appoint **James Buczala, Hudson Voltz, Bud Bruton, Eleanor Buczala, David Culp, Douglas Freeman, Frank Harvey, Arne Jensen, Jim Ladrew, Roger Lauer, Charles Lindsay, Sandra Moser, Thomas Scurto-Davis, Charles Stone, Roger Stone,** and **Jim Balbierer** as members of the Bondsville Mill Committee..... S W A
- K. Motion to appoint **Michael Wagoner, Muriel Kennedy, Leslie Herr, David Summers, Charles Lindsay** and **Leonard Alansky** as members of the Trails Committee S W A
- L. Motion to appoint **Robert Long, Carolyn Long, Louise Walker, Alan Yefko,** and **Mark Smith** to the Open Space Committee..... S W A
- M. Motion to appoint **Shelly Francies, Kristopher Givens, Jill Givler, Mitchell Goldfarb, Evelyn Samuels,** and **Sally Riddle** to the East Brandywine Township Youth Aid Panel S W A
- N. Motion to appoint **Detective Daniel Orris** as the Police Liaison to the Youth Aid Panel..... S W A
- O. Motion to appoint **Nancy Frame, John Bryer, Chris Saello, Hudson Voltz, Richard Bates** and **Scott Piersol** as members of the Traffic Impact Committee... S W A
- P. Motion to appoint **Kyle Scribner, Jason Winters, Kenneth Ader, Chief Mark Kocsi, Lt. Jeffrey Yankanich, Sgt. James Ferraro,** and **Officer John Hayes** as members of the Uniformed Pension Committee S W A
- Q. Motion to appoint **Kyle Scribner, Jason Winters, Kenneth Ader, Scott Piersol** and **Luke Reven** as members of the Non-Uniform Pension Committee.... S W A

VII. SUPERVISOR LIASONS TO TOWNSHIP BOARDS, COMMISSIONS, AND COMMITTEES

- A. Motion to appoint _____ as Supervisor Liaison to the Historical Commission..... S W A
- B. Motion to appoint _____ as Supervisor Liaison to the Parks & Recreation Board S W A
- C. Motion to appoint _____ as Supervisor Liaison to the Open Space Committee..... S W A
- D. Motion to appoint _____ as Supervisor Liaison to the Trails Committee S W A
- E. Motion to appoint _____ as Supervisor Liaison to the Bondsville Mill Committee..... S W A
- F. Motion to appoint _____ as Supervisor Liaison to the Budget Committee S W A
- G. Motion to appoint _____ as Supervisor Liaison to the Traffic Impact Committee..... S W A

VIII. FINANCIAL

- A. Motion to appoint **BBD, LLC** as Township Appointed Auditor..... S W A
- B. Motion to set Treasurer’s and Tax Collector’s Bond at \$1,500,000..... S W A
- C. Motion to name **DNB First** as depository for the General Fund, Open Space Referendum Fund, Open Space Referendum Fund, Traffic Impact Fund, State Liquid Fuels Fund, Capital Projects Fund, Fire Services Fund, Solid Waste Fund, and Escrow Fund S W A
- D. Motion to appoint **Keystone Collections Group** as the collector of the Earned Income Tax (EIT) for 2020, including all delinquent earned income taxes from previous years S W A
- E. Motion to appoint **Keystone Collections Group** as the collector of the Local Services Tax (LST) for 2020, including all delinquent earned taxes from previous years S W A
- F. Motion to appoint **Keystone Collections Group** as the collector of the Open Space Earned Income Tax, and to continue the tax at 0.125% for 2020 S W A
- G. Motion to set the refuse removal and recycling fees at \$250 for 2020. The refuse fee portion will be \$165 and the recycling portion will be \$85 S W A
- H. Motion to continue the one percent (1%) Real Estate Transfer Tax for 2020..... S W A
- I. Motion to appoint the **Board of Supervisors** as the Local Tax Appeals Board pursuant to Pennsylvania Act 50 of 1998 S W A
- J. Motion to appoint **Bob Hoffman** as voting representative and **Dennis Mulhern** as alternate voting representative to the Chester Tax Collection Committee..... S W A

IX. INTERMUNICIPAL AGREEMENTS, REGIONAL SERVICES, AND STATE ASSOCIATIONS

- A. Motion to certify the **Board of Supervisors** as Delegates to the Pennsylvania State Association of Township Supervisors’ Annual Convention..... S W A
- B. Motion to appoint **Scott Piersol** as Voting Delegate and **Luke Reven** as Alternate Delegate to the Pennsylvania State Association of Township Supervisors’ Annual Convention..... S W A
- C. Motion to appoint _____ as the voting representative and _____ alternative representative to the Western Chester County Council of Governments S W A
- D. Motion to appoint _____ as the voting representative and _____ as the alternative representative to the UCC Appeals Board S W A
- E. Motion to appoint **Mary Hinebaugh** as the East Brandywine Township representative to the Downingtown Library S W A
- F. Motion to appoint **Hudson Voltz** as the Township representative to the Downingtown Area Recreation Consortium..... S W A

X. OTHER BUSINESS

- A. Resolution 1 of 2020: Designation of Emergency Service Providers..... Scott Piersol

- B. Resolution 2 of 2020: Actuarial Findings for the
Non-Uniformed Pension Plan for the Year 2019..... Luke Reven
- C. Resolution 3 of 2020: Actuarial Findings for the
Police Pension Plan for the Year 2019 Luke Reven
- D. Notice of Supervisor Ader’s Intent to Participate in Township Benefits Luke Reven

XI. PUBLIC COMMENT ON AGENDA ITEMS

XII. NOTICES

XIII. ADJOURNMENT