

EAST BRANDYWINE TOWNSHIP
1214 HORSESHOE PIKE
DOWNINGTOWN, PENNSYLVANIA 19335

Telephone (610) 269-8230 Fax (610) 269-4157

**APPLICATION FOR PERMIT FOR USE OF EAST BRANDYWINE TOWNSHIP
PARK AND RECREATION FACILITIES**

Please check facility being requested:

Spatola Park _____ Community Park Pavilion A _____ B _____ C _____
(Raleigh Drive) (Dilworth Road)

DESCRIBE USAGE (attach additional sheet if necessary) _____

DATE REQUESTED _____ TIMES: FROM _____ TO _____

ANTICIPATED NUMBER OF PARTICIPANTS: _____

Use of facility will require a non-refundable fee of \$50 / \$100 . This fee covers facility use, electricity, and trash removal. A copy of this permit must be displayed during use of the Park facilities.

This reservation is for use of the pavilion only; use of the playing fields or other facilities is on a first-come, first-served basis. Field usage must be coordinated through the Township Office [(610) 269-8230 x 104].

APPLICANT _____
ADDRESS _____
TELEPHONE _____ - _____
SPONSOR (if non-resident) _____
SPONSOR TELEPHONE _____ - _____

Commercial Liability Insurance coverage is required for any individual or organization desiring to hold a Public Event. If required, the applicant must provide to the Township, prior to the use of the facilities, a valid certificate of insurance naming East Brandywine Township, its officers, agents, and employees, as additional insured parties. This certificate of insurance should indicate that such policies cannot be canceled without ten (10) days written notice to the Township.

INSURANCE INFORMATION

Carrier Name _____

Policy Number _____ Policy Effective Date _____

Agent Name & Telephone Number _____

Applicant agrees to save and hold harmless East Brandywine Township, its officers, agents, and employees from any liability arising from activities during the use of said park facilities. The Township Supervisors or their designated agent shall have the authority to revoke a park use permit upon finding a violation of any rule or ordinance, or upon good cause shown.

A copy of the Park Rules is attached hereto; applicant's signature confirms their agreement to adhere to said regulations, and enforce those rules and regulations on any event participants, should this application be approved.

Applicant Signature

Date _____

FOR TOWNSHIP USE ONLY

Approved _____
Denied _____

Park Use Fee Paid \$ _____ CASH _____ CHECK # _____

Reason for denial: _____

East Brandywine Township

Date

EAST BRANDYWINE TOWNSHIP PARKS

RULES & REGULATIONS

- Parks are open from dawn to dusk, without exception.
- Possession or use of any controlled substances or alcoholic beverages is strictly prohibited.
- Anyone desiring the use of the pavilion facilities must first obtain a Park Use Permit during normal business hours (Monday to Friday, 9 AM to 5 PM, closed 12 to 1 for lunch), or downloaded through the Township website at www.ebrandywine.org. Permit fees for Township residents are (\$50), and for non-residents (\$100). Non-residents may be required to obtain sponsorship of a Township resident prior to receiving a park use permit.
- Parking is permitted only in designated parking areas.
- Defacing or damaging any Township property, disturbing or removing wildlife or vegetation from the Park is strictly prohibited.
- Campfires or other open fires are strictly prohibited, unless permitted by the Township Fire Marshal. Any fire contained in an approved vessel designed for the preparation or cooking of foods is permissible. Charcoal disposal is prohibited in the Parks.
- Disorderly conduct, excessive noise, public intoxication, indecent language, or gambling is prohibited.
- Permittee is responsible for returning the park to a clean condition. All refuse and recyclable materials must be placed in the appropriate receptacles provided. Clean up work done by the Township will be subject to an additional fee, assessed to the permittee. This fee will be based on the time required to return the facility to a satisfactory condition.
- If electricity is needed, a key to the electrical panel or control box must be obtained from the Township Office prior to the planned event. The circuit breakers shall be secured in the **OFF** position, and the lock secured on the electrical panel when the event is complete. The key shall be returned to the Township Office the next business day.
- Control of pets are the owner's responsibility while in any Township park facility. The owner is responsible to clean up after the animal to maintain the cleanliness of the property.
- Go-carts, mini-bikes, off-road motorcycles, or similar vehicles are not permitted on any Township park property.
- Trapping, hunting, and/or the possession of firearms are not permitted on any Township park property, except under special conditions established by the Board of Supervisors.
- These Park Rules and Regulations are subject to change from time to time, at the discretion of the East Brandywine Township Board of Supervisors. A copy of the current Rules & Regulations shall be posted prominently at the facility. All persons using any park facility shall observe and adhere to all Park Rules & Regulations, and any applicable Township Ordinances.