

**East Brandywine Township Board of Supervisors  
Organization Meeting  
Monday, January 3, 2005  
7:30 P.M.**

**Those in Attendance:**

David A. Kirkner, Chairman  
Jay G. Fischer, Vice-Chairman  
Hudson L. Voltz, Member  
Scott T. Piersol, Township Manager  
Matthew T. VanLew, Roadmaster  
Mary Beth Smedley, Secretary/Treasurer

The Board of Supervisors met for the purpose of reorganizing (and other matters it wished to discuss) on Monday, January 3, 2005 with all Supervisors present. Also in attendance were Township Manager Scott T. Piersol, Roadmaster Matthew T. VanLew, and Township Secretary/Treasurer Mary Beth Smedley.

Chairman Kirkner called the Meeting to order at 7:30 P.M. with the Salute to the Flag.

Vice-Chairman Fischer then made a motion to nominate Chairman Kirkner as Temporary Chairman of this meeting. This was seconded by Mr. Voltz, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint Scott T. Piersol as Township Manager for 2005 at an annual salary of \$63,000.00. Mr. Voltz seconded this motion, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint Scott T. Piersol as the Township's Emergency Management Coordinator. Mr. Voltz seconded the motion, with all voting Aye.

Mr. Voltz made a motion to re-appoint Scott T. Piersol as Fire Marshal for East Brandywine Township. Vice-Chairman Fischer seconded the motion, with all voting Aye.

Mr. Voltz made a motion to re-appoint Mary Beth Smedley as Secretary/Treasurer for 2005 at an annual salary of \$44,375, plus \$20 a meeting to attend any meetings other than the Board of Supervisors, Planning Commission and Municipal Authority meetings. Vice-Chairman Fischer seconded this, with all voting Aye.

Mr. Kirkner made a motion to re-appoint Matthew T. VanLew as Roadmaster for 2005 at an annual salary of \$46,500. This was seconded by Vice-Chairman Fischer, with all voting Aye.

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Vice-Chairman Fischer made a motion to re-appoint Yerkes Associates as Building Inspector/Zoning Officer. Mr. Kirkner seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint Yerkes Associates as the Township Engineer for 2005. Mr. Voltz seconded this, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint Chester Valley Engineers, Incorporated, to act as the Township's Special Engineering Firm for 2005. The motion was seconded by Mr. Voltz, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint Gannett Fleming and Schoor DePalma as the Municipal Authority Engineers for 2005. Mr. Voltz seconded the motion, with all voting Aye.

Mr. Voltz made a motion to re-appoint John S. Halsted, Esquire, of Gawthrop, Greenwood, as Township Solicitor for 2005, and John H. Spangler Esquire, of Parke, Barnes, Spangler and Bortner, as Planning Commission/Zoning Hearing Board Solicitor and Municipal Authority Solicitor for 2005. Vice-Chairman Fischer seconded the motion, with all voting Aye.

Mr. Voltz made a motion to re-appoint Thomas Oeste as a member of the Township's Zoning Hearing Board and to re-appoint Thomas Oeste as Chairman of the Zoning Hearing Board, Anthony Damiano as Vice-Chairman of the Zoning Hearing Board and Rebecca Corbin as Secretary to the Zoning Hearing Board. This was seconded by Vice-Chairman Fischer, with all voting Aye.

Chairman Kirkner made a motion to re-appoint Stephen Cushman, Sandra Moser, and Deborah Marshman to the Planning Commission and to re-Appoint Bruce Rawlings as Chairman and Stephen Cushman as Vice-Chairman to the Planning Commission. Vice-Chairman Fischer seconded the motion, with all voting Aye.

Chairman Kirkner made a motion to re-appoint Russell J. Robinson to another 5 year term on the Historical Commission and to re-Appoint John Kessler as Chairman of the Historic Commission. This was seconded the Vice-Chairman Fischer, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint James N. Worrell, Jr. Chairman, Sandra Lammey as Vice-Chairman and Edward Cooney as Secretary to the Park and Recreation Board and to re-appoint David Summers and Robert Smedley to the Park and Recreation Board. Mr. Voltz seconded the motion, with all voting Aye.

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Chairman Kirkner made a motion to re-appoint Hudson Voltz, Samuel R. Matthews; Ellis Brown and L. William Kay to the Agricultural Security Area Advisory Committee. This was seconded by Vice-Chairman Fischer, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint Russell J. Robinson as Chairman, Thomas E. Ames as Vice-Chairman/Secretary, Mervin T. Thomas, Noel Paynic and Hervey Painter as members to the Township Historical Architectural Review Board. Mr. Voltz seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint William Steimer to an additional 4 year term on the East Brandywine Township Code Appeals Board. Chairman Kirkner seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint Michael Corbin to a 5 year term on the East Brandywine Municipal Authority and to re-appoint Michael Corbin as Chairman, Gerald Kirkpatrick as Vice-Chairman, Joseph Anthony as Secretary and David Summers as Treasurer of the Municipal Authority. This was seconded by Mr. Voltz, with all voting Aye.

Chairman Kirkner made a motion to re-appoint John Black, John Bryer, Brian Formica, John Neff, , Chris Saello, Harold Thompson, Everett Lang, Richard Bates, Jeff Shaw, Ken Shaw and Mervin Thomas to the Traffic Impact Committee and to re-appoint Brian Formica as Chairman and Richard Bates as Vice-Chairman of the Traffic Impact Committee. Vice-Chairman Fischer seconded the motion, with all voting Aye.

Mr. Voltz made a motion to re-appoint Kate Okie, Robert Long, Carolyn Long, Kurt Hinebaugh, John Humphreys, George Holmes, Debbie Holmes, Jonathan Inslee, Carl Walker, Louise Walker and William Wedo to the Open Space Committee and re-appoint Kate Okie as Chairman, Bob Long as Vice-Chairman and Louise Walker as Secretary of the Open Space Committee. Vice-Chairman Fischer seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to appoint Hudson L. Voltz as a representative to the Traffic Impact Committee. Chairman Kirkner seconded the motion, with all voting Aye.

Mr. Voltz made a motion to appoint Jay G. Fischer as a representative to the Open Space Committee. Chairman Kirkner seconded the motion, with all voting Aye.

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Mr. Voltz made a motion to re-appoint David Sweet and Brandywine Conservancy as the Township's Zoning and Comprehensive Plan Revision Consultants. This was seconded by Chairman Kirkner, with all voting Aye.

Vice Chairman Fischer made a motion to re-appoint John Neff, Allan Cunningham, Tim Cunningham, Jim Connor, Faye Connor, Jim Jameson, Terri Jameson, and Eileen Amatrudo as Active Members of the Township's Special Fire Police. This was seconded by Mr. Voltz, with all voting Aye.

Vice Chairman Fischer made a motion to appoint Hudson L. Voltz as a representative to Downingtown Area Recreation Consortium. Chairman Kirkner seconded the motion, with all voting Aye.

Mr. Voltz made a motion to appoint Jay G. Fischer and Scott T. Piersol as representatives to the Downingtown Area Regional Planning Group. Chairman Kirkner seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to appoint Holmes and Simmons, P.C. as appointed Township Auditor for 2005. This was seconded by Chairman Kirkner, with all voting Aye.

Mr. Voltz made a motion to set the Treasurer's Bond at \$800,000 subject to approval by the Board of Auditors. Vice-Chairman Fischer seconded the motion, with all voting Aye.

Vice-Chairman Fischer named Downingtown National Bank, First Financial Savings Bank, and Patriot Bank as depositories for the General and State Liquid Fuels Funds. This was seconded by Mr. Voltz, with all voting Aye.

Vice-Chairman Fischer made a motion to re-name Berkheimer Associates as the collector of the Earned Income Tax for 2005. Mr. Voltz seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to re-name Berkheimer Associates as the collector of the Open Space Tax and to continue the tax at .125% for 2005. Mr. Voltz seconded the motion, with all voting Aye.

Mr. Voltz made a motion to adopt Resolution Number 05-01 "Resolution Fixing Millage Tax for 2005" a resolution for fixing Millage Tax at One and One-Half (1.5) Mills for 2005. Vice-Chairman Fischer made a motion, with all voting Aye.

Vice-Chairman Fischer made a motion to continue the one percent (1%) Transfer Tax for 2005. Chairman Kirkner seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to appoint the Board of Supervisors as the Local Tax Appeals Board (Act 50). This was seconded by Mr. Voltz, with all voting Aye.

Vice-Chairman Fischer made a motion to adopt Resolution 05-02 “Final 2005 Budgets for the General and State Liquid Fuels Funds”. Mr. Voltz seconded the motion, with all voting Aye.

Mr. Voltz made a motion to adopt Resolution 05-03 “Designation of Emergency Service Providers”. Chairman Kirkner seconded the motion, with all voting Aye.

Mr. Voltz made a motion to certify the Board of Supervisors as delegates to the State Association’s Annual Convention. This was seconded by Vice-Chairman Fischer, with all voting Aye.

Mr. Voltz made a motion to appoint a Scott T. Piersol as Voting Delegate and David A. Kirkner as Alternate Delegate to the State Association’s Annual Convention. Vice-Chairman Fischer seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to re-Appoint Mary E. Hinebaugh as East Brandywine Township’s representative to the Downingtown Library. This was seconded by Mr. Voltz, with all voting Aye.

Vice-Chairman Fischer made a motion to re-appoint Deborah Marshman to the Vacancy Board and Norma Koth as an alternate to the Vacancy Board for 2005. Mr. Voltz seconded the motion, with all voting Aye.

Vice-Chairman Fischer nominated David A. Kirkner for Chairman of the Board of Supervisors for 2005. This was seconded by Mr. Voltz, with all voting Aye.

Mr. Voltz nominated Jay G. Fischer for Vice-Chairman of the Board of Supervisors for 2005. Chairman Kirkner seconded the motion, with all voting Aye.

Vice-Chairman Fischer made a motion to appoint a David A. Kirkner as Police Commissioner for 2005. Mr. Voltz seconded the motion, with all voting Aye.

## **COMMENTS FROM THE AUDIENCE**

Chairman Kirkner asked if there were comments from the audience. There were none.

## **Adjournment**

There being no further business Vice-Chairman Fischer made a motion to adjourn at 7:45 P.M. Mr. Voltz seconded the motion, with all voting Aye.

Respectfully submitted,

Mary Beth Smedley  
Secretary/Treasurer  
East Brandywine Township