EAST BRANDYWINE TOWNSHIP BOARD OF SUPERVISORS
REGULAR SESSION
Wednesday, August 15, 2007

Those in Attendance:

Jay G. Fischer, Chairman
Hudson L. Voltz, Vice-Chairman
David A. Kirkner, Member
Scott T. Piersol, Township Manager
Mark Kocsi, Chief of Police
District Justice James J. Charley, Jr.
Lt. Ronald Marshman
Corporal Mark Twaddell
Office Richard Gasparo
Officer Joseph Glasgow
Officer Sean Gregory
Mary Beth Smedley, Secretary/Treasurer

The East Brandywine Township Board of Supervisors meeting of Wednesday, August 15, 2007 was called to order by Chairman Fischer at 7:30 P.M. at the East Brandywine Township Municipal Complex. There were fourteen visitors present.

Opening of Meeting

Chairman Fischer opened the meeting and invited two Scouts from Troop 8 to lead the audience in the Salute to the Flag.

Notices

The Ennis Zoning Hearing will be held Tuesday, August 28, 2007 at 7:30 P.M.

The Hopewell Methodist Church Zoning Hearing will convene on Tuesday, August 28, 2007. Since the applicant will be amending their application, testimony will be given at a hearing scheduled for a later date.

Public Comment for Non-Agenda Items

Chairman Fischer asked if there were comments on non-agenda items. There were none.

Swearing In Ceremony – Corporal Mark Twaddell

Chief Kocsi stated that Corporal Twaddell was hired as a part-time officer on September 15, 1998 and was hired full-time on June 7, 1999. He is currently a Field Training Officer for the Brandywine Regional Police, a member of the Chester County Drug Task Force, an Accident Reconstructionist, a member of the Western Chester County Accident team and an Assistant Squad Leader for the Chester County Major Incident Response Team. Chief Kocsi went on to say that this promotion was a great honor for Mark and was well deserved. Judge Charley then

swore in Corporal Twaddell. Mark's wife Kim, daughters Madison and Morgan, and his parents also attended. Mark was congratulated by Chief Kocsi, the Board of Supervisors and Mr. Piersol.

Minutes: Board of Supervisors – July 18, 2007

Chairman Fischer asked if there were any additions or corrections to the above minutes. There were none. Chairman Fischer made a motion to approve the July 18, 2007 minutes as presented. Chairman Fischer seconded the motion, with all voting Aye.

Minutes: Board of Supervisors – August 2, 2007

Chairman Fischer asked if there were any additions or corrections to the above minutes. There were none. Mr. Kirkner made a motion to approve the August 2, 2007 minutes as presented. Chairman Fischer seconded the motion, with both voting Aye. Vice-Chairman Voltz abstained from voting.

Minutes: Planning Commission Minutes – August 1, 2007

Chairman Fischer asked if there were any additions or corrections to the above minutes. There were none. Vice-Chairman Voltz made a motion to approve the minutes as presented. Mr. Kirkner seconded the motion, with all voting Aye.

Treasurer's Report

Mrs. Smedley read the account balances as of August 15, 2007. After review of the Treasurer's Report/Financial Statement, Vice-Chairman Voltz made a motion to approve the report and authorize payment of the bills. Mr. Kirkner seconded the motion, with all voting Aye.

Report: Township Manager's Report

Bondsville Mill Committee Chairman David Summers and Mr. Piersol were presented yesterday morning with a ceremonial check by Greg Cary of PECO Energy and Betsy Robb of Natural Lands Trust. NLT, administers PECO's Green Region Open Space Grant Program, which is part of PECO's community involvement program. The grant award for the Bondsville Mill project is $5,000, which we have not actually yet received. These monies will be used for cleanup and debris removal at this future passive park site.

Members of the Mill Committee also recently met with Fran Rupert from DCNR about the process for State grant funding opportunities. Based on Mr. Rupert's guidance, the Committee will be considering a consultant to assist with preparation of a master plan, all of which is part of the funding process. Committee member Sandy Moser and Mr. Piersol are asking for references of individuals or firms familiar with this process.

Bryan Cetroni of Hopewell Boy Scout Troop 8 has submitted an Eagle Scout proposal involving the Bondsville Mill Race. Bryan proposes to clear a 30 foot by 130 foot area of light to medium vegetation along the mill race portion behind the Mill buildings, using help from Troop 8 scouts.

Adults will handle removal of any larger vegetation. His goal is to create a visually pleasing area with a 6-foot wide wood chip walking path which ties in with the Mill project's overall plan.

This is the second scout to undertake work on the Bondsville Mill as their Eagle Scout project; the first scout cleared an area from the adjacent Rothman tract to the Mill race, where Mr. Cetroni proposes to begin his work. A third scout will be proposing tying these two projects together with a chip trail. Each of these projects is being done through the guidance of Mike Dawson, a former Troop 8 leader and current Bondsville Mill Committee member. Mr. Dawson has been a big help in getting the scouts involved in the project. Mr. Piersol asked for a motion from the Board formally approving Bryan's project. Chairman Fischer made a motion to approve Bryan Cetroni's proposal. Mr. Kirkner seconded the motion, with all voting Aye.

Various Township representatives met on July 31st with representatives of Wawa and their counsel, and representatives of the Army Corps of Engineers, to discuss the consultation aspect of the Section 106 process pertaining to the former Guthriesville General Store Building. The Army Corps is anxious to direct this process to its conclusion, which has been on-going for nearly a year according to Dr. Boyer from USACOE. In an effort to direct this to a conclusion, the Army Corps directed two potentially-interested parties who attended the meeting to review the building's interior submit a plan for all involved parties to review. Both parties have submitted letters to Dr. Boyer, who has requested the parties meet again in late August or mid-September.

Mr. Piersol was recently contacted by Patrick McClusky of Williams / Transcontinental Pipeline regarding their proposed Sentinel Pipeline Project, which sought to add a fourth natural gas pipeline in the area of the existing pipeline easements. Due to significant opposition, the Williams staff is reconsidering the project, and may instead choose to replace the existing 30-inch "A" line with a 42-inch pipe, which would significantly increase their ability to deliver additional liquefied natural gas (LNG) to the northeast corridor to meet increasing demands for heating and electricity generation. At this time, it is likely this will be the direction this project heads. Although the Daily Local News reported that East Brandywine Township properties would not be impacted by this revised project, Mr. McClusky advised this was incorrect. There would be impacts to properties near the meter station on Blakely Road, to the Brandywine Creek crossing.

A September 19th public hearing date has been tentatively scheduled for proposed revisions to the Township Land Use Code on Historic Resource Preservation Standards, Convenience Store Standards, and revisions proposed by the Natural Lands Trust under their Growing Greener program. These proposed revisions have been referred to the Township and County Planning Commissions for their comments prior to the proposed hearing date.

Eliel S. and Priscilla C. Thornbury previously expressed an interest in preserving their Hadfield Road property through our Open Space program. The Thornburys contacted Sheila Fleming from Brandywine Conservancy in October, 2006 about preserving their property. Ms. Fleming immediately contacted me to determine the Township's interest, since their farm includes property in East and West Brandywine Townships.

The Thornburys have 3 parcels located in East Brandywine Township, totaling 7.7 acres; another 20.4 acres of their farm is located in West Brandywine Township. Because the West Brandywine

Township Open Space Committee is in their infancy; their pace has been much slower reacting to the Thornbury's desire to protect their property, especially in light of the start of construction on the Applecross County Club project. The age-restricted section of the Applecross project adjoins their farm.

The Thornburys signed our Property Owner's Request for Services form August 10th, with Carl Crofts from the Open Space Committee and Kevin Anderson from Brandywine Conservancy present. As part of this agreement, the Thornburys have requested they be reimbursed the cost of the property appraisal conducted on their behalf by the William Wood Company of West Chester. The amount of this appraisal, which will need to be slightly revised, is $1,500.00. 38% of the property is located in East Brandywine Township. The Open Space Committee has recommended this project proceed. Mr. Piersol requested that the Board approve his signing the Request for Services document on behalf of the Township, and the reimbursement of the Thornburys for our portion of the appraisal, in the amount of $570.00 from the Open Space fund.

Chairman Fischer stated that he would like this item to be tabled until the September meeting. There is some concern on the part of the Open Space Committee that West Brandywine Township might not follow through with preserving the portion of the Thornbury property in their Township. The Open Space Committee wanted to discuss their desire to preserve the East Brandywine Township property as a stand-alone parcel in the event that West Brandywine doesn't continue discussions with the property owner.

Report: Building Inspector/Zoning Officer – Report for July 2007

Mr. Piersol read the Building Inspector/Zoning Officer's Report for July 2007. There were forty-three building permits issued, seven zoning permits issued, eight use and occupancy permits issued, and ninety-eight inspections conducted during the month. The total fees collected were $42,834.60.

Report: Brandywine Regional Police Commission

Mr. Kirkner reviewed the Brandywine Regional Police Commission minutes for June of 2007.

A $30,000 grant has been received for the Command/Special Services Vehicle. A committee within the Brandywine Regional Police will be formed to research the different types of vehicles in order to determine the best design for the BRP vehicle.

Chief Kocsi advised the Commission that Officer Michael McBride may not be deployed in January 2008 as was originally scheduled. Chief Kocsi suggested postponing the hiring of a second part-time officer.

Mr. Kirkner requested that Chief Kocsi prepare the 2008 preliminary BRP budget showing Officer McBride's status as full-time.

Report: **Police Chief - Police Activity Report for July 2007**

Police Activity Report – July 2007

Investigations	210
Traffic Citations	136
Traffic Warnings	29
Traffic Accidents	19
Criminal Arrests	5
Summary Arrests	6

Criminal Investigations – July 2007

Burglary/Criminal Trespass	1
All Assaults	2
Theft/Fraud	9
Disorderly Conduct/ Harassment	8
Disturbances	18
Suspicious Activity/ Persons	17
Domestics	2
Criminal Mischief	6
Juvenile Complaints	1
Missing Persons/ Runaways	1
Driving Under the Influence	3
Fugitive Warrants	2
Drugs	1
Underage Drinking	0
Other	0

At their last meeting, the Police Commission authorized Ron Stern of the Pennsylvania Government Center for Local Government Services to conduct a limited police budget and manpower analysis. Mr. Stern felt that it would be possible to get a report to the Commission by the end of September.

Report: **Fire Company's Activity Report for July 2007**

Mr. Piersol read the Activity Report for the month of July, 2007, as submitted by Fire Chief Robert Zynn, Jr. There were fifty-seven total incidents. In East Brandywine Township there were nine fire calls and eighteen QRS calls. The Fire Company provided assistance in Wallace Township, Caln Township, Downingtown Borough, West Caln Township, the City of Coatesville and West Chester Borough. Estimated fire damage for the month was $750.00. The

Fire Company's semi-annual Chicken Barbeque will be held Saturday, September 8, 2007. The donation is $9.00.

Subdivisions

DeCovny Subdivision

The plans depict a proposed 25-lot subdivision of an existing 89.211 acre parcel located on the north side of Dowlin Forge Road. The parcel contains an existing farmhouse and farmstead buildings, wooded steep slopes, ponds, wetlands and a tributary stream to the East Branch of the Brandywine Creek. The parcel is situated within the R-1 Zoning District and each lot is to be served by on-site water supply and sewage disposal. Mr. Brower, engineer for the applicant discussed the final plan and the Planning Commission's recommendation.

The Planning Commission is recommending the Board of Supervisors grant final plan approval with the following conditions:

1. Homeowners' documents and the Developer Agreement are reviewed to the satisfaction of the Township Solicitor and Township Engineer.
2. The fire protection tank and dry hydrant will be installed and will be in working order directly after curbing is installed and prior to the issuance of any building permits. A note will be added to the plan.
3. The landscape plan will be revised to remove Linden trees. They will be replaced with another tree agreeable to the Township.
4. Bridges and retaining walls will be approved by the Township Engineer and Roadmaster.
5. The applicant will install a 6 foot wide trail.
6. Orange construction fencing will be installed **prior** to any clearing. A note will be added to the plan
7. The fee-in-lieu of open space will be resolved to the satisfaction of the Board of Supervisors and 3% for inspection fees and a 10% contingency for the trail will be included in the escrow for site improvements.

Mr. Brower discussed who would maintain the three bridges on the site. The Homeowners' Association will maintain the retaining walls. The Board decided that since the bridges will be part of a dedicated road system, they will be maintained by the Township.

The trail location is set and has been agreed upon by the Planning Commission. The applicant will provide a 25-foot easement beyond the road right-of-way in the event that the trail needs to be slightly relocated.

<u>Final Plan Approval</u>

Chairman Fischer asked if there were questions or comments on the application. There were none. Vice-Chairman Voltz made a motion to grant final plan approval for this subdivision with the conditions outlined above. Mr. Kirkner seconded the motion, with all voting Aye.

Guthriesville Plaza

The owner and applicant is Guthriesville Plaza Associates. The plan proposed a subdivision of Parcel 30-5-70.4 into two separate lots. The tract is located within the Village Commercial Zoning District and is situated between Horseshoe Pike and Hopewell Road. Present access to the site is from Horseshoe Pike. The site contains a strip commercial center with a parking lot, concrete walks, sheds, storm sewers and steep slopes. No new improvements are proposed. Mr. Adam Brower discussed the Planning Commission's recommendation for preliminary plan approval.

The Planning Commission discussed the Yerkes letter of July 27, 2007 and had the following comments.

4. Section 350-24.B(2)(c) – A surveyor's seal will be added to the plan.
5. Section 340-B(2)(h) – All adjacent property owners should be noted on the plan. Metes and bounds for all rights-of-way should be provided.
6. Section 350.24.F(2)(i) – All existing features on or within 300 feet should be shown on the plan.
    a. The location of the public sewer to be accessed on Hopewell Road should be shown and identified.
    c. The 19 foot wide access easement around the portion of the concrete walk on the east corner of the property should be labeled.
    f. The applicant is requesting a waiver to provide additional detail on the lot with the existing structures that will not be modified by the subdivision. Mr. Mayhew has no objections to the Board granting this waiver.
10. Section 350-46.A – Monuments are to be placed along the perimeter boundary of the property being subdivided. A monument should be placed at the eastern corner of the property and the three pins located along the western side of the property should be monuments.

The Planning Commission requested that the applicant add note #14 to the plan regarding buffering of the site that states that present and future property owners will adhere to the Township Zoning and Subdivision and Land Development Ordinance with respect to buffering of historic resources.

<u>Preliminary Plan Approval</u>

At their August 1, 2007 meeting, the Planning Commission recommended that the Board of Supervisors grant preliminary plan approval for this land development application with the condition that the applicant complies with all outstanding items in the Yerkes July 27, 2007 review letter. Chairman Fischer asked if there were questions or comments on the application. There were none. Mr. Kirkner made a motion to grant preliminary plan approval for this land development application with the conditions outlined in the Yerkes 27, 2007 letter. Vice-Chairman Voltz seconded the motion, with all voting Aye.

Waiver Request

The Planning Commission unanimously recommended that the Board of Supervisors grant a waiver from Section 350.25.F(2)(i)(f) to provide additional detail on the lot with the existing structures that will not be modified by the subdivision. Chairman Fischer asked if there were questions or comments. There were none. Mr. Kirkner made a motion to grant the above waiver request. Vice-Chairman Voltz seconded the motion, with all voting Aye.

Extensions

AWI-Croppers – The Planning Commission is recommended that the Board of Supervisors accept an extension to review this subdivision application until December 31, 2007. Mr. Piersol stated the applicant is still working on an agreement with the Gambone Development Company. Mr. Brower stated that he believed an agreement was reached today. Vice-Chairman Voltz made a motion to grant the above extension. Chairman Fischer seconded the motion, with all voting Aye.

Hillendale – The Planning Commission is recommending the Board accept an extension to review this subdivision application until October 31, 2007. Chairman Fischer made a motion to accept this extension. Vice-Chairman Voltz seconded the motion, with all voting Aye.

Weaver Tract – The Planning Commission is recommending the Board accept an extension to review this subdivision application until September 28, 2007. Vice-Chairman Voltz made a motion to accept this extension. Mr. Kirkner seconded the motion, with both voting Aye.

Applecross Development (AKA Overlook Road Farm)

The applicant is proposing to build a combination of single family homes, carriage homes, and townhouses for a total of 655 units on both the north and south side of East Reeceville Road. The plan also shows an 18-hole Jack Nicholas-designed golf course with a clubhouse. The property encompasses approximately 621.74 acres of land, comprised of 307.58 acres north of East Reeceville Road and 314.16 acres south of East Reeceville Road. The southern portion of the proposed development is a 310 acre tract located in the R-2 Zoning District and proposes single family homes on individual lots and approximately half of the golf course. The portion of the property north of East Reeceville Road was granted preliminary plan approval in March of 2004.

The "North Tract" is being reviewed under the "Clustered Residential Development" regulations of the R-3 Residential Zoning District in conjunction with the Settlement Agreement dated April 1, 2004. The "South Tract" is being reviewed under the "Clustered Residential Development" regulations of the R-2 Residential Zoning District. The project is proposed to be constructed in five phases. The applicant received final plan approval, with conditions, for Phase 1 of the development on November 2, 2006.

Pump and Haul Agreement

Municipal Authority Chairman Michael Corbin, Solicitor John Spangler and Engineer Joseph Boldaz have reviewed and edited/negotiated the Pump and Haul agreement. The Municipal Authority is recommending the Board sign the Agreement. Chairman Fischer asked if there were questions or comments. There were none. Chairman Fischer made a motion to approve the Pump and Haul Agreement. Mr. Kirkner seconded the motion, with all voting Aye.

Ennis Zoning Hearing

The Zoning Hearing Board of East Brandywine Township will meet on Tuesday, August 28, 2007 at 7:30 P.M. at the East Brandywine Township Municipal Building to hear the application of David and Kelly Ennis for permission to construct a hot tub 15 feet from the side property line which the applicants own at 241 Ferndale Lane. The applicants have requested a variance from Section 399-75.E of the Zoning Ordinance which required swimming pools and similar outdoor recreation facilities to be set back at least 25 feet from a property line.

Mrs. Ennis stated that they have already received approval for the hot tub placement at the proposed location from the Hopewell Homeowners' Association.

The Planning Commission suggested that the applicant show more detail on their sketch plan and also suggested that the applicant attempt to move the hot tub closer to the home in order to request the least amount of relief needed.

At the suggestion of the Planning Commission, Mrs. Ennis stated that they have reconfigured the placement of the hot tub. The initial request was to place the hot tub 15 feet from the side lot line. Mr. Ennis provided a sketch plan showing the hot tub 21 feet from the side lot line. After reviewing the application Vice-Chairman Voltz made a motion to support the above request and recommend the Zoning Hearing Board grant the amended variance. Chairman Fischer seconded the motion, with all voting Aye.

Hopewell Methodist Church Zoning Hearing

Ms. Melissa Kelly and Mr. David Beideman from Rettew and Associates and Mr. David Cloetingh from Hopewell Methodist Church discussed the proposed land development plan for the Church. The applicant is proposing to construct a 20 stall parking lot on the west side of the property in front of the Sexton's house and 18 additional stalls on the east side of the property. An existing building and water tank will be removed to construct the eastern parking lot. The applicant plans to construct the parking lot in two phases, the first being the western lot and then the eastern lot when funds permit.

Originally, the applicant has requested a variance from Section 399-104.D of the Zoning Ordinance which limits areas devoted to parking to no more than 50% of any required front yard. The applicant also requested a variance from Section 399-22.A.(5) of the Zoning Ordinance which limits the impervious coverage of lots in the R-1 Zoning District to 10% of the net area of the lot.

A letter was received today from John Good, Esq. amending the application. The applicant will request a variance from 399-14 of the Zoning Ordinance because the plan shows disturbance in the steep slope area and construction of storm drains within steep slopes. Mr. Good noted that a variance from Section 133-104D is not long needed because less than 50% of the front yard will be used for parking.

The hearing will be convened on August 28, 2007, but will immediately be continued to another date. The application will be advertised again and property owners within 1,000 will be notified of the new date.

The pre- vs. post-developed peak flows were computed for the 2, 10 25, 50 and 100-year storms. The 2 through 10-year storms were reduced to the 2 year rate and the remainder was matched. The infiltration bed on the east is sized to store the calculated volume from the 100-year design storm event.

The intent of the proposed design is to release the run-off at a rate equivalent to or less than the 2 year rate for all storms up to and including the 10 year. For the west side, the majority of the impervious area of the new parking lot and part of the existing Church roof and grass area will be conveyed onto the adjacent stormwater management system. The frequent storms, 10 years or less, will not exit the basin via the outlet structure; instead, they will be allowed to infiltrate into the ground through the flat bottom basin. For the east side, the entire new parking area will be infiltrated along with some areas of the existing impervious surface.

There will an inlet in the center of the parking lot that will contain water that will then go to the infiltration bed.

Ms. Kelly provided calculations that show the stormwater management plan which will reduce the water run-off in a 25 year storm by 80% and a 50 year storm by 60%.

The existing basin at the eastern parking lot will be modified. The applicant will need to remove and replace the existing fence. If the variances are granted the Planning Commission would like to see funds for replacing the fence held in escrow.

At the Planning Commission it was suggested that the existing stormwater management problems should be resolved prior to the variances being granted. The applicant is attempting to schedule a site meeting to meet with surrounding property owners to discuss their concerns and possible remedies. Mr. Beideman proposed that the meeting take place on August 29th. Township Engineer Al Giannantonio and Mr. Piersol will attend the meeting.

Ms. Kelly noted that the plan shows the applicant is proposing 38% impervious cover. They are actually proposing 29.8%.

At the August 1, 2007 Planning Commission meeting three members opposed granting the variances, two members supported the requests, with conditions and one member took no position.

The applicant will attend the September Planning Commission meeting to discuss the revised application and provide an update on meeting surrounding property owners in order to discuss their stormwater issues.

The applicant was asked if there were plans to remove any vegetation. Ms. Kelly stated that some trees on the eastern portion of the property would need to be removed.

Vice-Chairman Voltz asked if there were plans to install additional lighting. There will be some lighting installed for the western parking lot. This will be discussed as part of the land development application.

Mr. Barry Gastrock stated that he is a retired Navy Captain and former real estate appraiser. He said that he has been fighting water problems on his property for the past eighteen years. At one time water came into his basement. Now there is a sluice that comes out and carries water into the woods. He stated that when it rains a continuous river exits an area on the west side of his house. He is tired of dealing with the water issue and wants it addressed. Mr. Gastrock stated that although Mr. Mickey Flynn couldn't attend the meeting, he typically has to haul away mud and debris after a heavy rain fall. Mr. Gastrock stated that the Church officials don't understand riparian responsibilities and he objects to their proposal.

Mr. Alfred Healy and Mrs. Mary Healy have lived behind the Church on Reeds Road for thirty-one years. They stated that they never had problems with water until the Church constructed their parking lot. Mrs. Healy stated that they had a 40 ft. pine tree that she believes died from too much water. The Healys would like the water flow problems resolved.

The Board asked if the retention basin was working properly. The retention basin is working, but the applicant will need to determine if it is working as it was intended. The basin may either not be capturing all of the water or it may not be holding water long enough.

Ms. Marjorie Smith asked for clarification of a 2 to 1 slope. She was concerned that increasing the slope could increase water runoff. Ms. Kelly stated that the water issues should not be increased by the slope. Ms. Smith went on to say that there are times she and her husband can't use their back yard because of water runoff problems. Since some trees will be removed and grass will be planted Ms. Smith asked the Church to keep in mind the privacy of their neighbors.

Mr. Gastrock stated that when the Christian Education Building was constructed neighbors were promised that there would be no further paving. He also stated that when the Church plows the parking lots and pushes snow to the back of their property it impacts the neighboring property owners.

Mrs. Healy stated that she and her husband have been good neighbors, but she doesn't feel that the Church has reciprocated.

Mr. Beideman stated that the Church is trying to be a good neighbor and resolve these problems. He doesn't think the problems will be exacerbated by the additional impervious cover and in fact, the plan to increase the existing detention basin will likely reduce water runoff.

Vice-Chairman Voltz stated that although he would like to support the request, he can't do it at this time. He suggested that the applicant come back after they have met with the neighboring property owners. Chairman Fischer and Mr. Kirkner agreed with Vice-Chairman Voltz.

Chairman Fischer stated that he thinks there may also be a problem with the walkway near the driveway. He says it is covered with water during a heavy rain storm.

Mr. Healy said he thinks the problem may be that the basin never fills completely. He thinks that it is only taking in 30% to 40% of what it is capable of holding.

The applicant will attend the September 19, 2007 Board of Supervisors meeting to continue this discussion.

Additional Public Comment

Chairman Fischer asked if there were additional public comments. There were none

Adjournment

There being no further business, Vice-Chairman Voltz made a motion to adjourn the meeting. Chairman Fischer seconded the motion, with all voting Aye. The meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Mary Beth Smedley

Mary Beth Smedley
Secretary/Treasurer